3-22-23

Carpentersville Police Department 2022 Received Camera Grant Funds Report

Please see the attached data to satisfy the requirement of each law enforcement agency that received camera grant funds (for either In-Car Cameras or Body Worn Cameras) must provide a report to ILETSB by May 1st of each year indicating compiled statistics for the cameras purchased with the funds under the grant.

•           **Number of cameras received by the agency: 62**

**•           Number of cameras actually installed in agency vehicles or being worn by officers: 62**

**•           Brief description of the review process used by supervisors within agency:**

**449.27 SUPERVISOR RESPONSIBILITY**

(a) Supervisors shall ensure officers equipped with BWC utilize them in accordance to

policy and training.

(b) When a supervisor becomes aware that a recorded incident pertains to a critical

incident, as outlined in Section 449.8, the supervisor shall review only those recordings

necessary and relevant to their investigative scope. The supervisor is responsible for

forwarding the information via the chain of command.

(c) When a supervisor or system administrator utilize the video recall function of the BWC,

only those recordings necessary and relevant to their investigative scope shall be

reviewed.

(d) Commanders shall ensure an appropriate sampling of BWC recordings pertaining to

the work groups under their command are reviewed on a monthly basis in the manner

prescribed below. The purpose of this review is to ensure that equipment is operating

properly and that officers are using the cameras appropriately and in accordance with

this policy and training.

1. An appropriate sampling shall be construed as a minimum of two (2) recordings

per officer assigned to the work group in Operations and two (2) recordings per

officer assigned to the work group in Support Services. All samplings shall be

selected from the month being audited ensuring that they were recorded in that

month. All audit forms shall record the date and time the video was captured, not

the date and time of the original call ticket. Supervisors shall notify officers, via

email, when their recordings are randomly selected for BWC monthly review.

2. The selection of recordings will be conducted in a manner that promotes an

equitable review of recordings from all officers and should generally be

recordings where a case number has been assigned (call for service, traffic

stop).

3. Supervisors shall document their review using the BWC Monthly Review; refer

to Appendix B to view this form. Completed forms shall be forwarded to the

deputy chief.

4. Supervisors shall not review recordings for the sole purpose of searching for

violations of department policy or law not related to a specific complaint or

incident.

5. If policy violations are observed by a supervisor, such policy violations shall be

treated on a basis which neither enhances or diminishes any potential discipline.

(e) Recordings may be reviewed to determine possible employee discipline when:

1. A formal or informal complaint of misconduct has been made.

2. The encounter on the recording could result in a formal investigation under the

Uniform Peace Officer's Act.

3. A use of force incident has occurred.

4. As corroboration or other evidence of misconduct.

(f) Recordings shall not be used to prepare performance evaluations, unless used for

the purpose of correcting substandard employee performance that was brought to the

supervisor's attention or highlighting commendatory performance of an employee.

(g) When supervisors can articulate a reasonable concern regarding training, recordings

made by probationary police officers are subject to review outside the scope of the

monthly review of BWC footage which is discussed in Section C, listed above. The

purpose of this review is to identify areas where additional instruction is needed prior

to the officer's release from probationary status.