



HR0417

LRB097 12122 JDS 56115 r

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HOUSE RESOLUTION

2 WHEREAS, It is the policy of the State of Illinois to
3 promote the electronic storage and transmission of State
4 records and to support efforts to implement efficiencies in the
5 creation, transmittal, and use of electronic files in order to
6 reduce State government's unnecessary use of natural
7 resources; and

8 WHEREAS, House Bill 1373, if enacted, will abolish the
9 Electronic Records Advisory Board and, thus, eliminate an
10 important voice in addressing specific State electronic
11 records management issues, including: the identification of
12 records created or managed through web-based environments, the
13 preservation of electronic files of long-term value, the
14 management of electronic files in a network environment, and
15 the identification of record-keeping issues related to
16 information system development; therefore, be it

17 RESOLVED, BY THE HOUSE OF REPRESENTATIVES OF THE
18 NINETY-SEVENTH GENERAL ASSEMBLY OF THE STATE OF ILLINOIS, that
19 the Task Force on Electronic Information and Records Management
20 is created (i) to review current policies, procedures, and
21 guidance provided to State agencies by the State Records
22 Commission as they apply to electronic files and information
23 systems and (ii) to make recommendations to the State Records

1 Commission concerning the identification and use of electronic
2 files as State records; and be it further

3 RESOLVED, That the Task Force shall consist of the
4 following 9 members:

5 (1) the Secretary of State or his or her designee;

6 (2) the Director of Central Management Services or his
7 or her designee;

8 (3) the Director of Revenue or his or her designee;

9 (4) the Chief Information Officer of the University of
10 Illinois or his or her designee;

11 (5) the Chief Financial Officer of the University of
12 Illinois or his or her designee;

13 (6) the University Archivist of the University of
14 Illinois or his or her designee;

15 (7) the Executive Director of the Illinois Student
16 Assistance Commission or his or her designee;

17 (8) an individual, appointed by the Governor, to
18 represent the interests of State agencies; and

19 (9) an individual, appointed by the Governor, to
20 represent the interests of businesses in the State; and be
21 it further

22 RESOLVED, That members of the Task Force shall serve
23 without compensation and shall not be reimbursed for travel
24 expenses; and be it further

1 RESOLVED, That the Task Force shall meet no fewer than 3
2 times and at its first meeting, which shall take place no
3 sooner than 60 days after the adoption of this resolution,
4 select a chairperson from among its members; and be it further

5 RESOLVED, That the Task Force shall identify
6 record-keeping issues related to information system
7 development and also produce and deliver a report to the State
8 Records Commission recommending policies, guidelines, and best
9 practices for addressing the following:

10 (1) the identification of electronic files as records;

11 (2) the management of information identified as
12 electronic records created or distributed through
13 web-based environments;

14 (3) the preservation of electronic files of long-term
15 value; and

16 (4) the management of electronic files in a network
17 environment; and be it further

18 RESOLVED, That we urge the Secretary of State to post the
19 Task Force's recommendations on the websites of the State
20 Archives and the State Records Commission within 45 days after
21 their receipt; and be it further

22 RESOLVED, That the Task Force shall have all necessary

1 administrative assistance provided to it by the University of
2 Illinois; and be it further

3 RESOLVED, That copies of this resolution be delivered to
4 the Secretary of State, the Director of Central Management
5 Services, the Director of Revenue, the Chief Information
6 Officer of the University of Illinois, the Chief Financial
7 Officer of the University of Illinois, the University Archivist
8 of the University of Illinois, and the Executive Director of
9 the Illinois Student Assistance Commission.