

95TH GENERAL ASSEMBLY State of Illinois 2007 and 2008 SB2324

Introduced 2/14/2008, by Sen. M. Maggie Crotty

SYNOPSIS AS INTRODUCED:

See Index

Amends the Metropolitan Water Reclamation District Act to change the titles of certain District managers and departments. Effective immediately.

LRB095 16257 HLH 42276 b

AN ACT concerning local government. 1

Be it enacted by the People of the State of Illinois, 2 represented in the General Assembly: 3

- 4 Section 5. The Metropolitan Water Reclamation District Act
- 5 is amended by changing Sections 4, 4b, 4.2a, 4.7, 4.11, 4.13,
- 4.32, 4.38, 5.4, 5.5, 5.7, 7a, 7aa, 7f, 8, 8c, 8d, 11.1, 11.5, 6
- 11.6, 11.7, 11.8, 11.9, 11.10, 11.11, 11.12, 11.13, 11.14, 7
- 11.16, 11.17, 11.18, 11.20, 11.23, and 11.24 as follows: 8
- 9 (70 ILCS 2605/4) (from Ch. 42, par. 323)
- Sec. 4. The commissioners elected under this Act constitute 10 a board of commissioners for the district by which they are 11 elected, which board of commissioners is the corporate 12 authority of the sanitary district, and, in addition to all 13 14 other powers specified in this Act, shall establish the policies and goals of the sanitary district. The executive 15 director general superintendent, in addition to all other 16 17 powers specified in this Act, shall manage and control all the affairs and property of the sanitary district and shall 18 19 regularly report to the Board of Commissioners on the 20 activities of the sanitary district in executing the policies 21 and goals established by the board. At the regularly scheduled 22 meeting of odd numbered years following the induction of new commissioners the board of commissioners shall elect from its

own number a president and a vice-president to serve in the absence of the president, and the chairman of the committee on finance. The board shall provide by rule when a vacancy occurs in the office of the president, vice-president, or the chairman of the committee on finance and the manner of filling such vacancy.

The board shall appoint from outside its own number the executive director general superintendent and treasurer for the district.

The <u>executive director</u> general superintendent must be a resident of the sanitary district and a citizen of the United States. He must be selected solely upon his administrative and technical qualifications and without regard to his political affiliations.

In the event of illness or other prolonged absence, death or resignation creating a vacancy in the office of the executive director general superintendent, or treasurer, the board of commissioners may appoint an acting officer from outside its own number, to perform the duties and responsibilities of the office during the term of the absence or vacancy.

The <u>executive director</u> general superintendent with the advice and consent of the board of commissioners, shall appoint the <u>director</u> of engineering, <u>director</u> of maintenance and <u>operations</u>, <u>director</u> of <u>human resources</u>, <u>director</u> of <u>procurement and materials management</u>, <u>chief engineer</u>, <u>chief of</u>

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maintenance and operations, director of personnel, purchasing 1 agent, clerk, general counsel, director of monitoring and research, attorney, director of research and development, and director of information technology. These constitute the heads of the Department of Engineering, Maintenance and Operations, Human Resources, Procurement and Materials Management, 7 Personnel, Purchasing, Finance, General Counsel, Monitoring and Research, Law, Research and Development, and Information Technology, respectively. No other departments or heads of departments may be created without subsequent amendment to this Act. All such department heads are under the direct supervision of the executive director general superintendent.

13 The director of human resources personnel must be qualified under Section 4.2a of this Act. 14

The director of procurement and materials management purchasing agent must be selected in accordance with Section 11.16 of this Act.

In the event of illness or other prolonged absence, death or resignation creating a vacancy in the office of director of engineering, director of maintenance and operations, director of human resources, director of procurement and materials management, chief engineer, chief of maintenance and operations, director of personnel, purchasing agent, clerk, general counsel, director of monitoring and research, attorney, director of research and development, or director of information technology, the executive director general

superintendent shall appoint an acting officer to perform the duties and responsibilities of the office during the term of the absence or vacancy. Any such officers appointed in an acting capacity are under the direct supervision of the executive director general superintendent.

All appointive officers and acting officers shall give bond as may be required by the board.

The <u>executive director</u> general superintendent, treasurer, acting <u>executive director</u>, general superintendent and acting treasurer hold their offices at the pleasure of the board of commissioners.

The acting director of engineering, acting director of maintenance and operations, acting director of human resources, acting director of procurement and materials management chief engineer, acting chief of maintenance and operations, acting purchasing agent, acting director of personnel, acting clerk, acting general counsel attorney, acting director of monitoring and research research and development, and acting director of information technology hold their offices at the pleasure of the executive director general superintendent.

The <u>director of engineering</u>, <u>director of maintenance and operations</u>, <u>director of human resources</u>, <u>director of procurement and materials management</u>, <u>chief engineer</u>, <u>chief of maintenance and operations</u>, <u>director of personnel</u>, <u>purchasing agent</u>, <u>clerk</u>, <u>general counsel</u>, <u>director of monitoring and</u>

research, attorney, director of research and development, and director of information technology may be removed from office for cause by the executive director general superintendent. Prior to removal, such officers are entitled to a public hearing before the executive director general superintendent at which hearing they may be represented by counsel. Before the hearing, the executive director general superintendent shall notify the board of commissioners of the date, time, place and nature of the hearing.

In addition to the <u>general counsel</u> attorney appointed by the <u>executive director</u> general superintendent, the board of commissioners may appoint from outside its own number an attorney, or retain counsel, to advise the board of commissioners with respect to its powers and duties and with respect to legal questions and matters of policy for which the board of commissioners is responsible.

The <u>executive director</u> general superintendent is the chief administrative officer of the district, has supervision over and is responsible for all administrative and operational matters of the sanitary district including the duties of all employees which are not otherwise designated by law, and is the appointing authority as specified in Section 4.11 of this Act.

The board, through the budget process, shall set the compensation of all the officers and employees of the sanitary district. Any incumbent of the office of president may appoint an administrative aide which appointment remains in force

- during his incumbency unless revoked by the president.
- 2 Effective upon the election in January, 1985 of the
- 3 president and vice-president of the board of commissioners and
- 4 the chairman of the committee on finance, the annual salary of
- 5 the president shall be \$37,500 and shall be increased to
- 6 \$39,500 in January, 1987, \$41,500 in January, 1989, \$50,000 in
- January, 1991, and \$60,000 in January, 2001; the annual salary
- 8 of the vice-president shall be \$35,000 and shall be increased
- 9 to \$37,000 in January, 1987, \$39,000 in January, 1989, \$45,000
- 10 in January, 1991, and \$55,000 in January, 2001; the annual
- 11 salary of the chairman of the committee on finance shall be
- 12 \$32,500 and shall be increased to \$34,500 in January, 1987,
- \$36,500 in January, 1989, \$45,000 in January, 1991, and \$55,000
- 14 in January, 2001.
- The annual salaries of the other members of the Board shall
- 16 be as follows:
- For the three members elected in November, 1980, \$26,500
- 18 per annum for the first two years of the term; \$28,000 per
- annum for the next two years of the term and \$30,000 per annum
- 20 for the last two years.
- 21 For the three members elected in November, 1982, \$28,000
- 22 per annum for the first two years of the term and \$30,000 per
- annum thereafter.
- For members elected in November, 1984, \$30,000 per annum.
- 25 For the three members elected in November, 1986, \$32,000
- for each of the first two years of the term, \$34,000 for each

- of the next two years and \$36,000 for the last two years;
- 2 For three members elected in November, 1988, \$34,000 for
- 3 each of the first two years of the term and \$36,000 for each
- 4 year thereafter.
- 5 For members elected in November, 1990, 1992, 1994, 1996, or
- 6 1998, \$40,000.
- For members elected in November, 2000 and thereafter,
- 8 \$50,000.
- 9 Notwithstanding the other provisions of this Section, the
- 10 board, prior to January 1, 2007 and with a two-thirds vote, may
- 11 increase the annual rate of compensation at a separate flat
- 12 amount for each of the following: the president, the
- 13 vice-president, the chairman of the committee on finance, and
- 14 the other members; the increased annual rate of compensation
- shall apply to all such officers and members whose terms as
- 16 members of the board commence after the increase in
- 17 compensation is adopted by the board.
- 18 The board of commissioners has full power to pass all
- 19 necessary ordinances, orders, rules, resolutions and
- 20 regulations for the proper management and conduct of the
- 21 business of the board of commissioners and the corporation and
- 22 for carrying into effect the object for which the sanitary
- 23 district is formed. All ordinances, orders, rules, resolutions
- 24 and regulations passed by the board of commissioners must,
- 25 before they take effect, be approved by the president of the
- board of commissioners. If he approves thereof, he shall sign

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them, and such as he does not approve he shall return to the board of commissioners with his objections in writing at the next regular meeting of the board of commissioners occurring after the passage thereof. Such veto may extend to any one or more items or appropriations contained in any ordinance making an appropriation, or to the entire ordinance. If the veto extends to a part of such ordinance, the residue takes effect. If the president of such board of commissioners fails to return any ordinance, order, rule, resolution or regulation with his objections thereto in the time required, he is deemed to have approved it, and it takes effect accordingly. Upon the return of any ordinance, order, rule, resolution, or regulation by the president, the vote by which it was passed must be reconsidered by the board of commissioners, and if upon such reconsideration two-thirds of all the members agree by yeas and nays to pass it, it takes effect notwithstanding the president's refusal to approve thereof.

It is the policy of this State that all powers granted, either expressly or by necessary implication, by this Act or any other Illinois statute to the District may be exercised by the District notwithstanding effects on competition. It is the intention of the General Assembly that the "State action exemption" to the application of federal antitrust statutes be fully available to the District to the extent its activities are authorized by law as stated herein.

(Source: P.A. 94-1069, eff. 11-29-06.)

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(70 ILCS 2605/4b) (from Ch. 42, par. 323b)

Sec. 4b. The Governor shall appoint, by and with the advice and consent of the Senate, a State Sanitary District Observer. The term of the person first appointed shall expire on the third Monday in January, 1969. If the Senate is not in session when the first appointment is made, the Governor shall make a temporary appointment as in the case of a vacancy. Thereafter the term of office of the State Sanitary District Observer shall be for 2 years commencing on the third Monday in January of 1969 and each odd-numbered year thereafter. Any person appointed to such office shall hold office for the duration of his term and until his successor is appointed and qualified.

The State Sanitary District Observer must have a knowledge of the principles of sanitary engineering. He shall be paid from the State Treasury an annual salary of \$15,000 or as set by the Compensation Review Board, whichever is greater, and shall also be reimbursed for necessary expenses incurred in the performance of his duties.

The State Sanitary District Observer has the same right as any Trustee or the <u>Executive Director General Superintendent</u> to attend any meeting in connection with the business of The Metropolitan Sanitary District of Greater Chicago. He shall have access to all records and works of the District. He may conduct inquiries and investigations into the efficiency and adequacy of the operations of the District, including the

- 1 effect of the operations of the District upon areas of the
- 2 State outside the boundaries of the District.
- 3 The State Sanitary District Observer shall report to the
- 4 Governor, the General Assembly, the Department of Natural
- 5 Resources, and the Environmental Protection Agency annually
- and more frequently if requested by the Governor.
- 7 The requirement for reporting to the General Assembly shall
- 8 be satisfied by filing copies of the report with the Speaker,
- 9 the Minority Leader and the Clerk of the House of
- 10 Representatives and the President, the Minority Leader and the
- 11 Secretary of the Senate and the Legislative Research Unit, as
- 12 required by Section 3.1 of "An Act to revise the law in
- relation to the General Assembly", approved February 25, 1874,
- 14 as amended, and filing such additional copies with the State
- Government Report Distribution Center for the General Assembly
- as is required under paragraph (t) of Section 7 of the State
- 17 Library Act.
- 18 (Source: P.A. 89-445, eff. 2-7-96.)
- 19 (70 ILCS 2605/4.2a) (from Ch. 42, par. 323.2a)
- Sec. 4.2a. There is created a Department of Human Resources
- 21 Personnel for the district, the executive officer of which is
- 22 the Director of Human Resources Personnel, hereinafter in this
- 23 Act called the Director. Any person appointed as the Director
- 24 shall have previously served in a responsible executive
- 25 capacity requiring knowledge of and experience in human

- 1 <u>resources</u> personnel management to a degree commensurate with
- 2 that required in the human resources personnel administration
- 3 of the district.
- 4 (Source: Laws 1963, p. 2477.)
- 5 (70 ILCS 2605/4.7) (from Ch. 42, par. 323.7)
- 6 Sec. 4.7. All applicants for offices or places in said 7 classified civil service, except for the positions of director of engineering, deputy director of monitoring and research, 8 deputy director of maintenance and operations, deputy chief 9 10 engineer, assistant director of engineering, assistant 11 director of maintenance and operations, chief engineers, 12 deputy general counsel, attorney, head assistant attorneys, assistant director of monitoring and research, research and 13 14 development, assistant director of information technology, 15 assistant director of human resources, personnel, comptroller, 16 assistant treasurer, assistant director of procurement and 17 materials management, purchasing agent and laborers, shall be 18 subjected to examination, which shall be public and competitive with limitations specified in the rules of the Director as to 19 20 residence, age, sex, health, habits, moral character and 21 qualifications to perform the duties of the office or place to 22 be filled, which qualifications shall be prescribed in advance of such examination. Such examinations shall be practical in 23 their character, and shall relate to those matters which will 24 25 fairly test the relative capacity of the persons examined to

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discharge the duties of the position to which they seek to be appointed, and may include tests of physical qualifications and health and when appropriate, of manual skill. No question in any examination shall relate to political or religious opinions or affiliations. The Director shall control all examinations, and may, whenever an examination is to take place, designate a suitable number of persons to be special examiners and it shall be the duty of such special examiners to conduct such examinations as the Director may direct, and to make return and report thereof to him; and he may at any time substitute any other person in the place of any one so selected; and he may himself, at any time, act as such special examiner, and without appointing other special examiners. The Director shall, by rule, provide for and shall hold sufficient number of examinations to provide a sufficient number of eligibles on the register for each grade of position in the classified civil service, and if any place in the classified civil service shall become vacant, to which there is no person eligible for appointment, he shall hold an examination for such position and repeat the same, if necessary, until a vacancy is filled in accordance with the provisions of this Act.

Eligible registers shall remain in force for 3 years, except the eligible register for laborers which shall remain in force for 4 years and except the eligible registers for student programs and entry level engineering positions which, in the Director's discretion, may remain in force for one year.

Examinations for an eligible list for each position in the classified service above mentioned shall be held at least once in 3 years and at least annually for student programs and entry level engineering positions if the Director has limited the duration of the registers for those positions to one year, unless the Director determines that such examinations are not necessary because no vacancy exists.

To help defray expenses of examinations, the sanitary district may, but need not, charge a fee to each applicant who desires to take a civil service examination provided for by this Act. The amount of such fees shall be set by the corporate authority of the sanitary district. Such fees shall be deposited in the corporate fund of the district.

14 (Source: P.A. 94-1070, eff. 11-29-06.)

15 (70 ILCS 2605/4.11) (from Ch. 42, par. 323.11)

Sec. 4.11. Appointments. Whenever a position classified under this Act is to be filled, except the positions of deputy director of engineering, deputy director of monitoring and research, deputy director of maintenance and operations, ehief engineer, assistant director of engineering, assistant director of maintenance and operations, ehief engineers, deputy general counsel, attorney, head assistant attorneys, assistant director of monitoring and research, research and development, assistant director of information technology, comptroller, assistant treasurer, assistant director of

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procurement and materials management, purchasing agent, human <u>resources</u>, assistant director of personnel, and laborers, the appointing officer shall make requisition upon the Director, and the Director shall certify to him from the register of eligibles for the position the names and addresses (a) of the five candidates standing highest upon the register of eligibles for the position, or (b) of the candidates within the highest ranking group upon the register of eligibles if the register is by categories such as excellent, well qualified, and qualified, provided, however, that any certification shall consist of at least 5 names, if available. The Director shall certify names from succeeding categories in the order of excellence of the categories until at least 5 names are provided to the appointing officer. The appointing officer shall notify the Director of each position to be filled separately and shall fill the position by appointment of one of the persons certified to him by the Director. Appointments shall be on probation for a period to be fixed by the rules, not exceeding one year. At any time during the period of probation, the appointing officer with the approval of the Director may discharge a person so certified and shall forthwith notify the civil service board in writing of this discharge. If a person is not discharged, his appointment shall be deemed complete.

When there is no eligible list, the appointing officer may, with the authority of the Director, make a temporary

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appointment to remain in force only until a permanent appointment from an eligible register or list can be made in the manner specified in the previous provisions of this Section, and examinations to supply an eligible list therefor shall be held and an eligible list established therefrom within one year from the making of such appointment. The acceptance or refusal by an eligible person of a temporary appointment does not affect his standing on the register for permanent appointment.

In employment of an essentially temporary and transitory nature, the appointing officer may, with the authority of the Director of Human Resources Personnel make temporary No temporary appointment of appointments. an essentially temporary and transitory nature may be granted for a period of more than 119 consecutive or non-consecutive working days per calendar year. The Director must include in his annual report, and if required by the commissioners, in any special report, a statement of all temporary authorities granted during the year or period specified by the commissioners, together with a statement of the facts in each case because of which the authority was granted.

All laborers shall be appointed by the <u>Executive Director</u>

General Superintendent and shall be on probation for a period to be fixed by the rules, not exceeding one year.

The positions of deputy director of engineering, deputy director of monitoring and research, deputy director of

maintenance and operations, chief engineer, assistant director 1 2 of engineering, assistant director of maintenance and 3 operations, chief engineers, deputy general counsel, attorney, head assistant attorneys, assistant director of monitoring and 4 5 research, research and development, assistant director of 6 information technology, comptroller, assistant treasurer, assistant director of procurement and materials management, 7 purchasing agent, and assistant director of human resources 8 9 personnel shall be appointed by the Executive Director General 10 Superintendent upon the recommendation of the respective 11 department head and shall be on probation for a period to be 12 fixed by the rules, not exceeding two years. At any time during 13 the period of probation, the Executive Director General 14 Superintendent on the recommendation of the department head 15 concerned, may discharge a person so appointed and he shall 16 forthwith notify the Civil Service Board in writing of such 17 discharge. If a person is not so discharged, his appointment deemed complete under the laws governing the 18 shall be classified civil service. 19

- 21 (70 ILCS 2605/4.13) (from Ch. 42, par. 323.13)
- 22 Sec. 4.13. The following offices and places of employment, insofar as there are or may be such in the sanitary district, 23 24 shall not be included within the classified civil service: All 25 elective officers, the director of human resources, personnel,

(Source: P.A. 94-680, eff. 11-3-05; 95-345, eff. 1-1-08.)

the clerk, treasurer, director of engineering, chief engineer, 1 2 general counsel, executive director, director of maintenance 3 and operations, director of procurement and materials management, director of monitoring and research, attorney, 4 5 general superintendent, chief of maintenance and operation, 6 purchasing agent, director of research and development, 7 director of information technology, and secretary 8 administrative aide to the president of the board of trustees, 9 members of the civil service board and special examiners 10 appointed by the civil service board and the secretaries to the 11 officers and individual trustees, and those employed for 12 periods not exceeding 5 years under any apprentice program, 13 training or intern programs funded wholly or in part by grants from the State of Illinois or the United States of America. 14 Further, apprentices in a sanitary district apprenticeship 15 16 program for the trades shall not be included within the 17 classified civil service. Entry into a sanitary district apprenticeship program for the trades shall be by lottery. 18 19 Graduates of a sanitary district apprenticeship program for the 20 trades shall be given additional points, in an amount to be determined by the Director of Human Resources, Personnel, on 21 22 examinations for civil service journeymen positions in the 23 trades at the sanitary district.

24 (Source: P.A. 87-370; 87-1146.)

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Sec. 4.32. Persons who were engaged in the military or naval service of the United States during the years 1898, 1899, 1900, 1901, 1902, 1914, 1915, 1916, 1917, 1918, or 1919, any time between September 16, 1940 and July 25, 1947, or any time during the national emergency between June 25, 1950 and January 31, 1955, and who were honorably discharged therefrom, and all persons who were engaged in such military or naval service during any of said years, any time between September 16, 1940 and July 25, 1947, or any time during the national emergency between June 25, 1950 and January 31, 1955, or any time from August 5, 1964 until the date determined by the Congress of the United States as the end of Viet Nam hostilities, or at any time between August 6, 1990 and the date the Persian Gulf Conflict ends as prescribed by Presidential proclamation or order, who are now or may hereafter be on inactive or reserve duty in such military or naval service, not including, however, persons who were convicted by court-martial of disobedience of orders, where such disobedience consisted in the refusal to perform military service on the ground of alleged religious or conscientious objections against war, shall be preferred for appointments to offices, positions and places of employment in the classified service of the District, provided they are found to possess the business capacity necessary for the proper discharge of the duties of such office, position, or place of employment as determined by examination for original entrance. The Director of Human Resources Personnel on certifying from

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any existing register of eligibles resulting from the holding of an examination for original entrance or any register of eligibles that may be hereafter created of persons who have taken and successfully passed the examinations provided for in this Act for original entrance commenced prior to September 1, 1949, shall place the name or names of such persons at the head of any existing eligible register or list of eligibles that shall be created under the provisions of this Act to be certified for appointment. The Director of Human Resources Personnel shall give preference for original appointment to persons as hereinabove designated whose names appear on any register of eligibles resulting from an examination for original entrance held under the provisions of this Act and commenced on or after September 1, 1949 by adding to the final grade average which they received or will receive as the result of any examination held for original entrance, five points. The numerical result thus attained shall be applied by the Director of Human Resources Personnel in determining the position of such persons on any eligible list which has been created as the result of any examination for original entrance commenced on or after September 1, 1949 for purposes of preference in certification and appointment from such eligible list.

Every certified Civil Service employee who was called to, or who volunteered for, the military or naval service of the United States at any time during the years specified in this Act, or at any time between September 16, 1940 and July 25,

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1947 or any time during the national emergency between June 25, 1950 and January 31, 1955, or any time from August 5, 1964 until the date determined by Congress of the United States as the end of Viet Nam hostilities, or at any time between August 6, 1990 and the date the Persian Gulf conflict ends as prescribed by Presidential proclamation or order, and who were honorably discharged therefrom or who are now or who may hereafter be on inactive or reserve duty in such military or naval service, not including, however, persons who were convicted by court martial of disobedience of orders where such disobedience consisted in the refusal to perform military service on the ground of alleged religious or conscientious objections against war, and whose names appear on existing promotional eligible registers or any promotional eligible register that may hereafter be created, as provided for by this Act, shall be preferred for promotional appointment to civil offices, positions and places of employment in the classified civil service of the District coming under the provisions of this Act.

The Director of Human Resources Personnel shall give preference for promotional appointment to persons hereinabove designated whose names appear on existing eligible registers promotional or promotional eligible registers that may hereafter be created by adding to the final grade average which they received or will receive as the result of any promotional examination commencing prior to September 1,

1949 three-fourths of one point for each 6 months or fraction thereof of military or naval service not exceeding 48 months, and by adding to the final grade average which they will receive as the result of any promotional examination held commencing on or after September 1, 1949 seven-tenths of one point for each 6 months or fraction thereof of military or naval service not exceeding 30 months. The numerical result thus attained shall be applied by the Director of <u>Human Resources Personnel</u> in determining the position of such persons on any eligible list which has been created or will be created as the result of any promotional examination held hereunder for purposes of preference in certification and appointment from such eligible list.

No person shall receive the preference for a promotional appointment granted by this Section after he has received one promotion from an eligible list on which he was allowed such preference and which was prepared as a result of an examination held on or after September 1, 1949.

No person entitled to preference or credit for military or naval service hereunder shall be required to furnish evidence or record of honorable discharge from the armed forces before any examination held under the provisions of this Act but such preference shall be given after the posting or publication of the eligible list or register and before any certification or appointments are made from the eligible register.

(Source: P.A. 86-324; 87-945.)

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1 (70 ILCS 2605/4.38) (from Ch. 42, par. 323.38)

Sec. 4.38. Any person who first becomes employed under this Act after December 31, 1987, or any former employee who returns to employment after that date, must be domiciled within the territorial boundaries of the sanitary district; provided that an employee on probationary status shall not be required to be domiciled within the territorial boundaries until 6 months after successful completion of probation. Failure to comply with the requirements of this Section shall be cause for removal or discharge from employment.

The Director of <u>Human Resources</u> <u>Personnel</u> is authorized to waive this requirement for any person assigned to a facility located outside of the territorial boundaries.

14 (Source: P.A. 85-393.)

- 15 (70 ILCS 2605/5.4) (from Ch. 42, par. 324n)
- Sec. 5.4. The <u>executive director</u> general superintendent shall prepare the budget for the district and shall submit the proposed budget to the board of trustees which shall make such changes as it deems desirable and shall approve the budget. The content of the budget shall be substantially as follows:
 - (1) A budgetary message which sets forth the fiscal policy of the district for the fiscal year, describing in connection therewith the programs and the cost of performance to achieve the objectives of the district relating to drainage, sewage

collection, sewage treatment and solids disposals including 1 2 unit costs whenever ascertainable, in such a manner that 3 indirect cost to achieve such objectives will be set apart for purpose of cost analysis. The message also should include a 4 5 general budget summary setting forth the aggregate figures of 6 the budget to show the balanced relationship between the total proposed expenditures and the total anticipated receipts and 7 8 other means of financing the budget for the ensuing fiscal 9 year, contrasted with the actual receipt and disbursement 10 figures for the preceding year and the estimated figures for 11 the current year.

- 12 (2) The several estimates, statements, and other detail, 13 set forth in Section 5.3 of this Act.
- 14 (3) Complete drafts of the proposed appropriation 15 ordinance, tax levy ordinance, and other ordinances required to 16 give legal sanction to the appropriations when approved and 17 adopted by the board of trustees of the district.
- 18 (Source: P.A. 76-1910.)

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- 19 (70 ILCS 2605/5.5) (from Ch. 42, par. 324o)
 - Sec. 5.5. At least 60 days prior to the beginning of the budget year, the heads of all departments of the district shall prepare and submit to the <u>executive director general superintendent</u> detailed estimates of expenditure requirements with respect to the contributions each department or organizational unit is expected to make in achieving approved

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program objectives for the budget year, compared with the actual figures of the preceding year and the estimated figures for the current year. The expenditure estimates must be in detail and must be classified to set forth the data by funds, character, and organization units, objects, (activities) of expenditures in accordance with classification of expenditure accounts adopted, or hereafter adopted, by the board of trustees. The detailed estimates of expenditure shall be accompanied by written statements of specific objectives to be achieved, the cost of achieving these objectives and supporting work units and unit cost data wherever applicable.

Within 15 days after the receipt of the department expenditure estimates, the executive director general superintendent shall prepare and submit to the board of trustees a sufficient number of complete copies of departmental estimates of expenditures together with aggregate expenditure estimates in detail and his own estimate of receipts of the district for the ensuing fiscal year. The estimates of receipts must be in detail and must be classified to show the receipts by funds, and the several sources of receipts, including the proceeds to be derived from the sale of bonds, or other property, and must be in accordance with the classification of revenue accounts now or hereafter adopted by the board of trustees.

The board of trustees shall review the estimates both of

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anticipated receipts and of anticipated expenditures, adding to, altering, revising, increasing or decreasing the items of the estimates as it deems necessary in view of the needs and available and probable receipts of the district. The board of trustees shall then prepare a tentative budget setting forth the detailed estimates both of expenditures and receipts together with all supporting schedules, summary statements, 7 drafts of the appropriation ordinance, tax levy ordinance and other ordinances necessary to give effect to the budget, in the form provided in Section 5.4 of this Act.

11 (Source: P.A. 76-1910.)

12 (70 ILCS 2605/5.7) (from Ch. 42, par. 324g)

> Sec. 5.7. The board of trustees of the district shall consider the budget estimates as submitted to it by the executive director general superintendent and may add to, revise, alter, increase or decrease the items contained in the budget. However, in no event may the total aggregate proposed expenditures in the budget exceed the total estimated means of financing the budget.

> The board of trustees shall, before January first of the budget year, adopt the budget which is effective on January first of the budget year. The appropriation ordinance and tax levy ordinance must be parts of the budget and must be adopted as a part thereof by single action of the board of trustees. The appropriation ordinance must be filed with and be a part of

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the tax levy ordinance, which tax levy ordinance need not contain any further or additional specifications of purposes, itemizations or details for which appropriations and the levy are made. The board of trustees shall appropriate such sums of money as may be necessary to defray all necessary expenses and liabilities of the district to be paid by the board of trustees or incurred during and until the time of the adoption and effective date of the next annual appropriation ordinance under this Section. The board of trustees shall appropriate such sums of money as may be necessary to pay the principal and interest on bonds. The board may not expend any money or incur any indebtedness or liability on behalf of the district in excess of the percentage and several amounts limited by law, when applied to the last known assessment. The appropriation ordinance must specify the several funds, organization units, objects, character and functions (activities) for which such appropriations are made, and the amount appropriated for each fund, organization unit, object, character, and function (activity). The receipts of the district as estimated in the budget and as provided for by the tax levy ordinances and other revenues and borrowing Acts or ordinances are applicable in the amounts and according to the funds specified in the budget for the purpose of meeting the expenditures authorized by the appropriate ordinance. The vote of the board of trustees upon the budget shall be taken by yeas and nays, and shall be entered in the proceedings of the board of trustees.

The appropriation ordinance may be amended at the next regular meeting of the board of trustees occurring before January first of the budget year and not less than 5 days after the passage thereof in like manner as other ordinances. If any items of appropriations contained therein are vetoed by the president of the board, with recommendations for alterations or changes therein, the adoption of such recommendations by a yea and nay vote is the equivalent of an amendment of such annual appropriation ordinance with like effect as if an amendatory ordinance had been passed.

Such appropriation ordinance together with other parts of the budget as the board of trustees desire must be published in a newspaper of general circulation in the district and made conveniently available for inspection by the public. Such publication must be made after the date of passage of such budget and before January 20 of the budget year, but the date of publication does not affect the legality of the appropriation ordinance or the tax levy ordinance or any other ordinances necessary to give effect to the budget. Such ordinances are effective on the first day of January of the budget year.

The Clerk shall certify that such appropriation ordinance as published is a true, accurate and complete copy of the appropriation ordinance as passed and approved by the board of trustees. The board of trustees shall also make public, by publication or otherwise, at this time, the tax rate necessary

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or estimated to be necessary to finance the budget as adopted.

After adoption of the appropriation ordinance, the board of trustees may not make any further or other appropriation prior to the adoption or passage of the next succeeding annual appropriation ordinance. The board has no power, either directly or indirectly, to make any contract or to take any action which adds to the total of district expenditures or liabilities in any budget year any sum over and above the amount provided for in the annual appropriation ordinance for the budget year. However, the board of trustees has the power, anything in this Act to the contrary notwithstanding, if after the adoption of the appropriation ordinance (1) federal or State grants or loans are accepted, (2) the voters approve a bond ordinance for a particular purpose or the issuance of bonds is otherwise authorized by law, or (3) duly authorized bonds of the district remaining unissued and unsold have been cancelled and any ordinance has been adopted by the board of trustees under Section 9 of this Act authorizing the issuance of bonds not exceeding in the aggregate the amount of bonds so cancelled, to pass a supplemental appropriation ordinance (in compliance with the provisions of this Act as to publication and voting thereon by the board of trustees) appropriation, for the particular purpose only as set forth in the ordinance, of the proceeds of the grants, loans, or bond issue or any part thereof required to be expended during the fiscal year. However, nothing herein contained prevents the

board of trustees, by a concurring vote of two-thirds of all 1 2 the trustees (votes to be taken by yeas and nays and entered in the proceeding of the board of trustees), from making any 3 expenditures or incurring any liability rendered necessary to 5 meet emergencies such as epidemics, flood, fire, unforeseen 6 damages or other catastrophes, happening after the annual appropriation ordinance has been passed or adopted, nor does 7 anything herein deprive the board of trustees of the power to 8 9 provide for and cause to be paid from the district funds any 10 charge upon the district imposed by law without the action of 11 the board of trustees.

- 12 (Source: P.A. 90-655, eff. 7-30-98.)
- 13 (70 ILCS 2605/7a) (from Ch. 42, par. 326a)
- 14 Sec. 7a. Discharge into sewers of a sanitary district.
- 15 (a) The terms used in this Section are defined as follows:
- "Board of Commissioners" means the Board of Commissioners

 of the sanitary district.
- "Sewage" means water-carried human wastes or a combination
 of water-carried wastes from residences, buildings,
- 20 businesses, industrial establishments, institutions, or other
- 21 places together with any ground, surface, storm, or other water
- that may be present.
- "Industrial Wastes" means all solids, liquids, or gaseous
- 24 wastes resulting from any commercial, industrial,
- 25 manufacturing, agricultural, trade, or business operation or

- 1 process, or from the development, recovery, or processing of
- 2 natural resources.
- 3 "Other Wastes" means decayed wood, sawdust, shavings,
- 4 bark, lime, refuse, ashes, garbage, offal, oil, tar, chemicals,
- 5 and all other substances except sewage and industrial wastes.
- 6 "Person" means any individual, firm, association, joint
- 7 venture, sole proprietorship, company, partnership, estate
- 8 copartnership, corporation, joint stock company, trust, school
- 9 district, unit of local government, or private corporation
- organized or existing under the laws of this or any other state
- or country.
- 12 "Executive Director" "General Superintendent" means the
- 13 <u>executive director</u> general superintendent of the sanitary
- 14 district.
- 15 (b) It shall be unlawful for any person to discharge
- sewage, industrial waste, or other wastes into the sewerage
- 17 system of a sanitary district or into any sewer connected
- 18 therewith, except upon the terms and conditions that the
- 19 sanitary district might reasonably impose by way of ordinance,
- 20 permit, or otherwise.
- 21 Any sanitary district, in addition to all other powers
- vested in it and in the interest of public health and safety,
- or as authorized by subsections (b) and (c) of Section 46 of
- the Environmental Protection Act, is hereby empowered to pass
- 25 all ordinances, rules, or regulations necessary to implement
- this Section, including but not limited to, the imposition of

- charges based on factors that influence the cost of treatment, including strength and volume, and including the right of access during reasonable hours to the premises of a person for enforcement of adopted ordinances, rules, or regulations.
 - (c) Whenever the sanitary district acting through the executive director general superintendent determines that sewage, industrial wastes, or other wastes are being discharged into the sewerage system and when, in the opinion of the executive director general superintendent the discharge is in violation of an ordinance, rules, or regulations adopted by the Board of Commissioners under this Section governing industrial wastes or other wastes, the executive director general superintendent shall order the offending party to cease and desist. The order shall be served by certified mail or personally on the owner, officer, registered agent, or individual designated by permit.

In the event the offending party fails or refuses to discontinue the discharge within 90 days after notification of the cease and desist order, the executive director general superintendent may order the offending party to show cause before the Board of Commissioners of the sanitary district why the discharge should not be discontinued. A notice shall be served on the offending party directing him, her, or it to show cause before the Board of Commissioners why an order should not be entered directing the discontinuance of the discharge. The notice shall specify the time and place where a hearing will be

held and shall be served personally or by registered or certified mail at least 10 days before the hearing; and in the case of a unit of local government or a corporation the service shall be upon an officer or agent thereof. After reviewing the evidence, the Board of Commissioners may issue an order to the party responsible for the discharge, directing that within a specified period of time the discharge be discontinued. The Board of Commissioners may also order the party responsible for the discharge to pay a civil penalty in an amount specified by the Board of Commissioners that is not less than \$100 nor more than \$2,000 per day for each day of discharge of effluent in violation of this Act as provided in subsection (d). The Board of Commissioners may also order the party responsible for the violation to pay court reporter costs and hearing officer fees in a total amount not exceeding \$3,000.

- (d) The Board of Commissioners shall establish procedures for assessing civil penalties and issuing orders under subsection (c) as follows:
 - (1) In making its orders and determinations, the Board of Commissioners shall take into consideration all the facts and circumstances bearing on the activities involved and the assessment of civil penalties as shown by the record produced at the hearing.
 - (2) The Board of Commissioners shall establish a panel of independent hearing officers to conduct all hearings on the assessment of civil penalties and issuance of orders

under subsection (c). The hearing officers shall be attorneys licensed to practice law in this State.

- (3) The Board of Commissioners shall promulgate procedural rules governing the proceedings, the assessment of civil penalties, and the issuance of orders.
- (4) All hearings shall be on the record, and testimony taken must be under oath and recorded stenographically. Transcripts so recorded must be made available to any member of the public or any party to the hearing upon payment of the usual charges for transcripts. At the hearing, the hearing officer may issue, in the name of the Board of Commissioners, notices of hearing requesting the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in the hearing and may examine witnesses.
- (5) The hearing officer shall conduct a full and impartial hearing on the record, with an opportunity for the presentation of evidence and cross-examination of the witnesses. The hearing officer shall issue findings of fact, conclusions of law, a recommended civil penalty, and an order based solely on the record. The hearing officer may also recommend, as part of the order, that the discharge of industrial waste be discontinued within a specified time.
- (6) The findings of fact, conclusions of law, recommended civil penalty, and order shall be transmitted

to the Board of Commissioners along with a complete record of the hearing.

- (7) The Board of Commissioners shall either approve or disapprove the findings of fact, conclusions of law, recommended civil penalty, and order. If the findings of fact, conclusions of law, recommended civil penalty, or order are rejected, the Board of Commissioners shall remand the matter to the hearing officer for further proceedings. If the order is accepted by the Board of Commissioners, it shall constitute the final order of the Board of Commissioners.
 - (8) (Blank).
- (9) The civil penalty specified by the Board of Commissioners shall be paid within 35 days after the party on whom it is imposed receives a written copy of the order of the Board of Commissioners, unless the person or persons to whom the order is issued seeks judicial review under paragraph (8).
- (10) If the respondent seeks judicial review of the order assessing civil penalties, the respondent shall, within 35 days after the date of the final order, pay the amount of the civil penalties into an escrow account maintained by the district for that purpose or file a bond guaranteeing payment of the civil penalties if the civil penalties are upheld on review.
 - (11) Civil penalties not paid by the times specified

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above shall be delinquent and subject to a lien recorded against the property of the person ordered to pay the penalty. The foregoing provisions for asserting liens against real estate by the sanitary district shall be in addition to and not in derogation of any other remedy or right of recovery, in law or equity, that the sanitary district may have with respect to the collection or recovery of penalties and charges imposed by the sanitary district. Judgment in a civil action brought by the sanitary district to recover or collect the charges shall not operate as a release and waiver of the lien upon the real estate for the amount of the judgment. Only satisfaction of the judgment or the filing of a release or satisfaction of lien shall release the lien.

(e) The executive director general superintendent may order a person to cease the discharge of industrial waste upon a finding by the executive director general superintendent that the final order of the Board of Commissioners entered after a hearing to show cause has been violated. The executive director general superintendent shall serve the person with a copy of his or her order either by certified mail or personally by serving the owner, officer, registered agent, or individual designated by permit. The order of the executive director general superintendent shall also schedule an expedited hearing before a hearing officer designated by the Board of Commissioners for the purpose of determining whether the

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company has violated the final order of the Board of Commissioners. The Board of Commissioners shall adopt rules of procedure governing expedited hearings. In no event shall the hearing be conducted less than 7 days after receipt by the person of the executive director's general superintendent's order.

At the conclusion of the expedited hearing, the hearing officer shall prepare a report with his or her findings and recommendations and transmit it to the Board of Commissioners. If the Board of Commissioners, after reviewing the findings and recommendations, and the record produced at the hearings, determines that the person has violated the Board of Commissioner's final order, the Board of Commissioners may authorize the plugging of the sewer. The executive director general superintendent shall give not less than 10 days written notice of the Board of Commissioner's order to the owner, officer, registered agent, or individual designated by permit, as well as the owner of record of the real estate and other parties known to be affected, that the sewer will be plugged.

The foregoing provision for plugging a sewer shall be in addition to and not in derogation of any other remedy, in law or in equity, that the district may have to prevent violation of its ordinances and orders of its Board of Commissioners.

(f) A violation of the final order of the Board of Commissioners shall be considered a nuisance. If any person discharges sewage, industrial wastes, or other wastes into any

waters contrary to the final order of the Board of Commissioners, the sanitary district acting through the executive director general superintendent has the power to commence an action or proceeding in the circuit court in and for the county in which the sanitary district is located for the purpose of having the discharge stopped either by mandamus or injunction, or to remedy the violation in any manner provided for in this Section.

The court shall specify a time, not exceeding 20 days after the service of the copy of the complaint, in which the party complained of must plead to the complaint, and in the meantime, the party may be restrained. In case of default or after pleading, the court shall immediately inquire into the facts and circumstances of the case and enter an appropriate judgment in respect to the matters complained of. Appeals may be taken as in other civil cases.

director general superintendent, has the power to commence an action or proceeding for mandamus or injunction in the circuit court ordering a person to cease its discharge, when, in the opinion of the executive director general superintendent, the person's discharge presents an imminent danger to the public health, welfare, or safety, presents or may present an endangerment to the environment, or threatens to interfere with the operation of the sewerage system or a water reclamation plant under the jurisdiction of the sanitary district. The

initiation of a show cause hearing is not a prerequisite to the commencement by the sanitary district of an action or proceeding for mandamus or injunction in the circuit court. The court shall specify a time, not exceeding 20 days after the service of a copy of the petition, in which the party complained of must answer the petition, and in the meantime, the party may be restrained. In case of default in answer or after answer, the court shall immediately inquire into the facts and circumstances of the case and enter an appropriate judgment order in respect to the matters complained of. An appeal may be taken from the final judgment in the same manner and with the same effect as appeals are taken from judgment of the circuit court in other actions for mandamus or injunction.

(h) Whenever the sanitary district commences an action under subsection (f) of this Section, the court shall assess a civil penalty of not less than \$1,000 nor more than \$10,000 for each day the person violates a Board order. Whenever the sanitary district commences an action under subsection (g) of this Section, the court shall assess a civil penalty of not less than \$1,000 nor more than \$10,000 for each day the person violates the ordinance. Each day's continuance of the violation is a separate offense. The penalties provided in this Section plus interest at the rate set forth in the Interest Act on unpaid penalties, costs, and fees, imposed by the Board of Commissioners under subsection (d), the reasonable costs to the sanitary district of removal or other remedial action caused by

2 fees, court costs, and other expenses of litigation together

with costs for inspection, sampling, analysis, and

administration related to the enforcement action against the

offending party are recoverable by the sanitary district in a

6 civil action.

(i) The Board of Commissioners may establish fees for late filing of reports with the sanitary district required by an ordinance governing discharges. The sanitary district shall provide by certified mail a written notice of the fee assessment that states the person has 30 days after the receipt of the notice to request a conference with the executive director's general superintendent's designee to discuss or dispute the appropriateness of the assessed fee. Unless a person objects to paying the fee for filing a report late by timely requesting in writing a conference with a designee of the executive director general superintendent, that person waives his or her right to a conference and the sanitary district may impose a lien recorded against the property of the person for the amount of the unpaid fee.

If a person requests a conference and the matter is not resolved at the conference, the person subject to the fee may request an administrative hearing before an impartial hearing officer appointed under subsection (d) to determine the person's liability for and the amount of the fee.

If the hearing officer finds that the late filing fees are

owed to the sanitary district, the sanitary district shall notify the responsible person or persons of the hearing officer's decision. If payment is not made within 30 days after the notice, the sanitary district may impose a lien on the property of the person or persons.

Any liens filed under this subsection shall apply only to the property to which the late filing fees are related. A claim for lien shall be filed in the office of the recorder of the county in which the property is located. The filing of a claim for lien by the district does not prevent the sanitary district from pursuing other means for collecting late filing fees. If a claim for lien is filed, the sanitary district shall notify the person whose property is subject to the lien, and the person may challenge the lien by filing an action in the circuit court. The action shall be filed within 90 days after the person receives the notice of the filing of the claim for lien. The court shall hear evidence concerning the underlying reasons for the lien only if an administrative hearing has not been held under this subsection.

- (j) If the provisions of any paragraph of this Section are declared unconstitutional or invalid by the final decision of any court of competent jurisdiction, the provisions of the remaining paragraphs continue in effect.
- (k) Nothing in this Section eliminates any of the powers now granted to municipalities having a population of 500,000 or more as to design, preparation of plans, and construction,

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- maintenance, and operation of sewers and sewerage systems, or for the control and elimination or prevention of the pollution of their waters or waterways, in the Illinois Municipal Code or
- 4 any other Act of the State of Illinois.
 - (1) The provisions of the Administrative Review Law and all amendments and rules adopted pursuant to that Law apply to and govern all proceedings for the judicial review of final administrative decisions of the Board of Commissioners in the enforcement of any ordinance, rule, or regulation adopted under this Act.
- 11 (Source: P.A. 90-354, eff. 8-8-97; 91-925, eff. 7-7-00.)
- 12 (70 ILCS 2605/7aa) (from Ch. 42, par. 326aa)
 - Sec. 7aa. The sanitary district has the power and authority to prevent the pollution of any waters from which a water supply may be obtained by any city, town or village within the district. The sanitary district acting through the executive director general superintendent has the power to commence an action or proceeding in the circuit court in and for the county in which the district is located for the purpose of having the pollution stopped and prevented either by mandamus or injunction. The court shall specify a time, not exceeding 20 days after the service of the copy of the petition, in which the party complained of must answer the petition, and in the meantime, the party be restrained. In case of default in answer or after answer, the court shall immediately inquire into the

- 1 facts and circumstances of the case and enter an appropriate
- 2 judgment order in respect to the matters complained of. An
- 3 appeal may be taken from the final judgment in the same manner
- 4 and with the same effect as appeals are taken from judgments of
- 5 the circuit court in other actions for mandamus or injunction.
- 6 (Source: Laws 1967, p. 623.)
- 7 (70 ILCS 2605/7f) (from Ch. 42, par. 326f)
- 8 Sec. 7f. Regulation of connecting sewerage systems.
- 9 (a) It shall be unlawful for any person to construct or 10 install any sewerage system that discharges sewage, industrial 11 wastes, or other wastes, directly or indirectly, into the 12 sewerage system of the sanitary district, unless a written 13 permit for the sewerage system has been granted by the sanitary 14 district acting through the executive director 15 superintendent. The sanitary district shall specify 16 ordinance the changes, additions, or extensions to an existing sewerage system that will require a permit. No changes, 17 18 additions, or extensions to any existing sewerage systems discharging sewage, industrial wastes, or other wastes into the 19 20 sewerage system of the sanitary district, that requires a 21 permit, may be made until plans for the changes, additions, or 22 extensions have been submitted to and a written permit obtained from the sanitary district acting through the executive 23 24 director general superintendent; provided, however, that this 25 Section is not applicable in any municipality having a

- 1 population of more than 500,000.
 - (b) Sewerage systems shall be operated in accordance with the ordinances of the sanitary district. The Board of Commissioners of any sanitary district is authorized to regulate, limit, extend, deny, or otherwise control any new or existing connection, addition, or extension to any sewer or sewerage system which directly or indirectly discharges into the sanitary district sewerage system. The Board shall adopt standards and specifications for construction, operation, and maintenance. This Section shall not apply to sewerage systems under the jurisdiction of any city, village, or incorporated town having a population of 500,000 or more.
 - (c) The Board of Commissioners of any sanitary district is hereby authorized to pass all necessary ordinances to carry out the aforementioned powers. The ordinances may provide for a civil penalty for each offense of not less than \$100 nor more than \$1,000. Each day's continuance of the violation shall be a separate offense. Hearings for violations of the ordinances adopted by the Board of Commissioners may be conducted by the Board of Commissioners or its designee.
 - (d) Plans and specifications for any sewerage system covered by this Act must be submitted to the sanitary district before a written permit may be issued and the construction of any sewerage system must be in accordance with the plans and specifications. In case it is necessary or desirable to make material changes in the plans or specifications, the revised

- plans or specifications, together with the reasons for the proposed changes, must be submitted to the sanitary district for a supplemental written permit.
 - (e) The sanitary district, acting through the <u>executive</u> director general superintendent, may require any owner of a sewerage system discharging into the sewerage system of the sanitary district, to file with it complete plans of the whole or of any part of the system and any other information and records concerning the installation and operation of the system.
 - (f) The sanitary district, acting through the <u>executive</u> director general superintendent, may establish procedures for the review of any plans, specifications, or other data relative to any sewerage system, written permits for which are required by this Act.
 - director general superintendent, may adopt and enforce rules and regulations governing the issuance of permits and the method and manner under which plans, specifications, or other data relative thereto must be submitted for the sewerage systems or for additions or changes to or extensions of the systems.
 - (h) After a hearing on an alleged violation of any such ordinance, the Board may, in addition to any civil penalty imposed, order any person found to have committed a violation to reimburse the sanitary district for the costs of the

- hearing, including any expenses incurred for inspection,
 sampling, analysis, administrative costs, and court reporter's
 and attorney's fees. The Board of Commissioners may also
 require a person to achieve compliance with the ordinance
 within a specified period of time. The Administrative Review
 Law, and the rules adopted under that Law, shall govern
 proceedings for the judicial review of final orders of the
 Board of Commissioners issued under this subsection.
 - (i) Civil penalties and costs imposed pursuant to this Section are recoverable by the sanitary district in a civil action. The sanitary district is authorized to apply to the circuit court for injunctive relief or mandamus when, in the opinion of the executive director general superintendent, the person has failed to comply with an order of the Board of Commissioners or the relief is necessary to protect the sewerage system of the sanitary district.
 - (j) The operation and maintenance of any existing sanitary sewerage system serving territory that is annexed by a municipality located in a county with a population of 3,000,000 or more after the effective date of this amendatory Act of the 92nd General Assembly is the responsibility of the municipality to which the territory is annexed, unless the sanitary sewerage system is under the jurisdiction of another unit of local government other than the District.
- 25 (Source: P.A. 92-255, eff. 8-3-01.)

(70 ILCS 2605/8) (from Ch. 42, par. 327)

Sec. 8. Except as otherwise in this Act provided, the sanitary district may acquire by lease, purchase or otherwise within or without its corporate limits, or by condemnation within its corporate limits, any and all real and personal property, right of way and privilege that may be required for its corporate purposes. All moneys for the purchase and condemnation of any property must be paid before possession is taken, or any work done on the premises. In case of an appeal from the Court in which the condemnation proceedings are pending, taken by either party, whereby the amount of damages is not finally determined, the amount of the judgment in the court shall be deposited with the county treasurer of the county in which the judgment is rendered, subject to the payment of damages on orders signed by the judge whenever the amount of damages is finally determined.

Upon recommendation of the <u>executive director</u> general superintendent and upon the approval of the board of trustees when any real or personal property, right of way or privilege or any interest therein, or any part thereof of such sanitary district is no longer required for the corporate purposes of the sanitary district it may be sold, vacated or released. Such sales, vacations, or releases may be made subject to such conditions and the retention of such interest therein as may be deemed for the best interest of such sanitary district as recommended by the <u>executive director</u> general superintendent

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and approved by the board of trustees.

However, the sanitary district may enter into a lease of a building or a part thereof, or acquire title to a building already constructed or to be constructed, for the purpose of securing office space for its administrative corporate functions, the period of such lease not to exceed 15 years except as authorized by the provisions of Section 8b of this Act. In the event of the purchase of such property for administrative corporate functions, the sanitary district may execute a mortgage or other documents of indebtedness as may be required for the unpaid balance, to be paid in not more than 15 annual installments. Annual installments on the mortgage or annual payment on the lease shall be considered a current corporate expense of the year in which they are to be paid, and the amount of such annual installment or payment shall be included in the Annual Appropriation and Corporate Tax Levy Ordinances. Such expense may be incurred, notwithstanding the provisions, if any applicable, contained in any other Sections of this Act.

The sanitary district may dedicate to the public for highway purposes any of its real property and the dedications may be made subject to such conditions and the retention of such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director general superintendent.

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The sanitary district may lease to others for any period of time, not to exceed 99 years, upon the terms as its board of trustees upon recommendation of the executive director general superintendent may determine, anv such real property, right-of-way or privilege, or any interest therein or any part thereof, which is in the opinion of the board of trustees and <u>executive director</u> <u>general superintendent</u> of the sanitary district no longer required for its corporate purposes or which may not be immediately needed for such purposes. The leases may contain such terms and conditions, including restrictions as to permissible use of the real property, and retain such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director general superintendent. Negotiations and execution of such leases and preparatory activities connection therewith must comply with Section 8c of this Act. The sanitary district may grant easements and permits for the use of any such real property, right-of-way, or privilege, which will not in the opinion of the board of trustees and executive director general superintendent of the sanitary district interfere with the use thereof by the sanitary district for its corporate purposes. Such easements and permits may contain such conditions and retain such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director general superintendent.

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No sales, vacations, dedications for highway purposes, or 1 2 leases for periods in excess of 5 years, of the following

described real estate, may be made or granted by the sanitary

district without the approval in writing of the Director of

5 Natural Resources of the State of Illinois:

> All the right-of-way of the Calumet-Sag Channel of the sanitary district extending from the Little Calumet River near Blue Island, Illinois, to the right-of-way of the main channel of the sanitary district near Sag, Illinois.

10 Lots 1, 3, 5, 21, 30, 31, 32, 33, 46, 48, 50, 52, 88, 89, 89a, 90, 91, 130, 132, 133, those parts of Lots 134 and 139 11 12 lying northeasterly of a tract of land leased to the Corn Products Manufacturing Company from January 1, 1908, 13 December 31, 2006; 1000 feet of Lot 141 lying southwesterly of 14 15 and adjoining the above mentioned leased tract measured 16 parallel with the main channel of the sanitary district; Lots 17 166, 168, 207, 208, and part of Lot 211 lying northeasterly of a line 1500 feet southwesterly of the center line of Stephen 18 Street, Lemont, Illinois, and parallel with said street 19 20 measured parallel with said main channel; and Lot 212 of the Sanitary District Trustees Subdivision of right-of-way from 21 22 the north and south center line of Section 30, Township 39 23 North, Range 14 East of the Third Principal Meridian, to Will 24 County line.

That part of the right-of-way of the main channel of the sanitary district in Section 14, Township 37 North, Range 11

- East of the Third Principal Meridian, lying southerly of said 1
- 2 main channel, northerly of the Northerly Reserve Line of the
- Illinois and Michigan Canal, and westerly of the Center line of 3
- the old channel of the Des Plaines River. 4
- 5 That part of said main channel right-of-way in Section 35,
- Township 37 North, Range 10 East of the Third Principal 6
- 7 Meridian, lying east of said main channel and south of a line
- 8 1,319.1 feet north of and parallel with the south line of said
- 9 Section 35.
- 10 That part of said main channel right-of-way in the
- 11 northeast quarter of the northwest quarter of Section 2,
- 12 Township 36 North, Range 10 East of the Third Principal
- Meridian, lying east of said main channel. 13
- That part of said main channel right-of-way lying south of 14
- 15 Ninth Street in Lockport, Illinois.
- 16 Notwithstanding any other law, if any surplus real estate
- 17 is located in an unincorporated territory and if that real
- estate is contiguous to only one municipality, 60 days before 18
- the sale of that real estate, the sanitary district shall 19
- 20 notify in writing the contiguous municipality of the proposed
- sale. Prior to the sale of the real estate, the municipality 21
- 22 shall notify in writing the sanitary district that the
- 23 municipality will or will not annex the surplus real estate. If
- 24 the contiguous municipality will annex such surplus real
- 25 estate, then coincident with the completion of the sale of that
- 26 real estate by the sanitary district, that real estate shall be

1 automatically annexed to the contiguous municipality.

All sales of real estate by the sanitary district must be for cash, to the highest bidder upon open competitive bids, and the proceeds of the sales may be used only for the construction and equipment of sewage disposal plants, pumping stations and intercepting sewers and appurtenances thereto, the acquisition of sites and easements therefor, and the financing of the Local Government Assistance Program established under Section 9.6c.

However, the sanitary district may:

- (a) Remise, release, quit claim and convey, without the approval of the Department of Natural Resources of the State of Illinois acting by and through its Director, to the United States of America without any consideration to be paid therefor, in aid of the widening of the Calumet-Sag Channel of the sanitary district by the United States of America, all those certain lands, tenements and hereditaments of every kind and nature of that portion of the established right-of-way of the Calumet-Sag Channel lying east of the east line of Ashland Avenue, in Blue Island, Illinois, and south of the center line of the channel except such portion thereof as is needed for the operation and maintenance of and access to the controlling works lock of the sanitary district;
- (b) Without the approval of the Department of Natural Resources of the State of Illinois acting by and through its Director, give and grant to the United States of America without any consideration to be paid therefor the right,

- privilege and authority to widen the Calumet-Sag Channel and for that purpose to enter upon and use in the work of such widening and for the disposal of spoil therefrom all that part of the right-of-way of the Calumet-Sag Channel owned by the sanitary district lying south of the center line of the Calumet-Sag Channel from its connection with the main channel of the sanitary district to the east line of Ashland Avenue in Blue Island, Illinois;
 - (c) Make alterations to any structure made necessary by such widening and to construct, reconstruct or otherwise alter the existing highway bridges of the sanitary district across the Calumet-Sag Channel;
 - (d) Give and grant to the United States of America without any consideration to be paid therefor the right to maintain the widened Calumet-Sag Channel without the occupation or use of or jurisdiction over any property of the sanitary district adjoining and adjacent to such widened channel;
- (e) Acquire by lease, purchase, condemnation or otherwise, whatever land, easements or rights of way, not presently owned by it, that may be required by the United States of America in constructing the Calumet-Sag Navigation Project, as approved in Public Law 525, 79th Congress, Second Session as described in House Document No. 677 for widening and dredging the Calumet-Sag Channel, in improving the Little Calumet River between the eastern end of the Sag Channel and Turning Basin No. 5, and in improving the Calumet River between Calumet

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- Harbor and Lake Calumet;
- (f) Furnish free of cost to the United States all lands,

 easements, rights-of-way and soil disposal areas necessary for

 the new work and for subsequent maintenance by the United

 States:
 - (g) Provide for the necessary relocations of all utilities.

Whatever land acquired by the sanitary district may thereafter be determined by the Board of Trustees upon recommendation of the executive director general superintendent as not being needed by the United States for the purposes of constructing and maintaining the Calumet-Sag Navigation Project as above described, shall be retained by the sanitary district for its corporate purposes, or be sold, with all convenient speed, vacated or released (but not leased) as its Board of Trustees upon recommendation of the executive director general superintendent may determine: All sales of such real estate must be for cash, to the highest bidder upon open, competitive bids, and the proceeds of the sales may be used only for the purpose of paying principal and interest upon the bonds authorized by this Act, and if no bonds are then outstanding, for the purpose of paying principal and interest upon any general obligation bonds of the sanitary district, and for corporate purposes of the sanitary district. When the proceeds are used to pay bonds and interest, proper abatement shall be made in the taxes next extended for such bonds and interest.

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1 (Source: P.A. 95-604, eff. 9-11-07.)

- 2 (70 ILCS 2605/8c) (from Ch. 42, par. 327c)
- Sec. 8c. Every lease of property no longer or not immediately required for corporate purposes of a sanitary district, from such district to others for a term not to exceed 99 years, in accordance with Section 8 of this Act, shall be negotiated, created and executed in the following manner:
 - (1) Notice of such proposed leasing shall be published for 3 consecutive weeks in a newspaper of general circulation published in such sanitary district, if any, and otherwise in the county containing such district.
 - (2) Prior to receipt of bids for the lease under this Section, the fair market value of every parcel of real property to be leased must be determined by 2 professional appraisers who are members of the American Institute of similar, equivalently Real Estate Appraisers or а recognized professional organization. The sanitary district acting through the executive director general superintendent may select and engage an additional appraiser for such determination of fair market value. Every appraisal report must contain affidavit an certifying the absence of any collusion involving the appraiser and relating to the lease of such property.
 - (3) No lease may be awarded unless the bid of such highest responsible bidder provides for an annual rental

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payment to the sanitary district of at least 6% of the parcel's fair market value determined under this Section, provided however, if the sanitary district determines that parcel contains a special development impediment, defined as any condition that constitutes a material impediment to the development or lease of a parcel, and but is not limited to: environmental includes, contamination, obsolescence, or advanced disrepair of improvements or structures, or accumulation of large quantities of non-indigenous materials, the sanitary district may establish a minimum acceptable initial annual rental of less than 6% of the parcel's fair market value for the initial 10 years of the lease. In no event will the annual rental payment for each 10-year period after the initial 10 years of the lease be less than the 6% of the parcel's fair market value determined under this Section. Every lease must be awarded to the highest responsible bidder (including established commercial or industrial concerns and financially responsible individuals) upon free and open competitive bids. In determining responsibility of any bidder, the sanitary district may consider, in addition to financial responsibility, past records of transactions with the bidder and any other pertinent factors, including but not limited to, bidder's performance or past record with respect to any lease, use, occupancy, or trespass of sanitary district or

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other lands.

(4) Prior to acceptance of the bid of the highest responsible bidder and before execution of the lease the bidder shall submit to the board of commissioners and director general superintendent, incorporation in the lease, a detailed plan and description of improvements to be constructed upon the leased property, the time within which the improvements will be completed, and the intended uses of the leased property. If there is more than one responsible bid, the board of commissioners may authorize and direct the executive director general superintendent to solicit from the 2 highest responsible bidders written amendments to their prior bids, increasing their rental bid proposal by at least 5% in excess of their prior written bid, or otherwise amending the financial terms of their bid so as to maximize the financial return to the sanitary district during the term of the proposed the lease. Upon executive director's general superintendent's tentative agreement with one or more amended bids, the bids may be submitted to the board of commissioners with the recommendation of the executive director general superintendent for acceptance of one or rejection of all. The amendments may not result in a diminution of the terms of the transaction and must result in an agreement that is equal to or greater in value than the highest responsible bid initially received.

such lease.

- (5) The execution of such lease must be contemporaneous to the execution by the lessee, each member of the board of commissioners and the <u>executive director</u> general superintendent of an affidavit certifying the absence of any collusion involving the lessee, the members and the <u>executive director</u> general superintendent and relating to
- (6) No later than 30 days after the effective date of the lease, the lessee must deliver to the sanitary district a certified statement of the County Assessor, Township Assessor or the county clerk of the county wherein the property is situated that such property is presently contained in the official list of lands and lots to be assessed for taxes for the several towns or taxing districts in his county.
- (7) Such lease may be subject to annual adjustments based on changes in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, or some other well known economic governmental activity index. Any lease, the term of which will extend for 15 years or more, shall provide for a redetermination of the fair market value (independent of improvements to the property subsequent to the effective date of the lease) after the initial 10 years and every 10 years thereafter, in the manner set forth in paragraph (2) of this Section, which redetermination shall be referred to as the decennial

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shall not occur until the twentieth year of the lease. Such

redetermination shall be as of the first day of each

6 succeeding 10 year period, and annual rental payments shall

7 be adjusted so that the ratio of annual rental to fair

8 market value shall be the same as that ratio for the first

9 year of the preceding 10 year period. The decennial

adjustment shall not exceed 100% of the rental in effect on

11 the last day of the preceding 10-year period, except when

the property rental is less than 6% of fair market value

due to the existence of a special development impediment,

in which case, the decennial adjustment shall not be so

15 limited until the twentieth year of the lease. The rental

payment for the first year of the new 10 year period may be

subject to Consumer Price Index or other allowable index

adjustments for each of the next 9 years, or until the end

of the lease term if there are less than 9 years remaining.

(8) A sanitary district may require compensation to be paid in addition to rent, based on a reasonable percentage of revenues derived from a lessee's business operations on the leasehold premises or subleases, or may require additional compensation from the lessee or any sublessee in the form of services, including but not limited to solid waste disposal; provided, however, that such additional

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compensation shall not be considered in determining the highest responsible bid, said highest responsible bid to be determined only on the initial annual rental payment as set forth in paragraph (3) of this Section.

(9) No assignment of such lease or sublease of such property is effective unless approved in writing by the executive director general superintendent and the board of commissioners of the sanitary district. The district may consider, for any assignment or sublease, all pertinent factors including the assignee's or sublessee's responsibility in accordance with subparagraph (3) of this Section. The sanitary district may also condition its consent upon the redetermination of the annual rental required to be paid under any lease initially executed on or before January 1, 1983, for which the annual rent being paid thereunder is less than 6% of the current appraised market value of the leased fair property. The redetermination of any annual rental under this Section shall be consistent with the requirements of subparagraphs (2) and (3) of this Section. No assignment or sublease is effective if the assignee or sublessee is а trust constituted by real property of which the trustee has title but no power of management or control, unless the identity of the beneficiaries of the trust is revealed, upon demand, to the executive director general superintendent and the board of commissioners of the sanitary district.

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(10) Failure by the lessee to comply with a provision in the lease relating to improvements upon the leased property or any other provision constitutes grounds for forfeiture of the lease, and upon such failure the sanitary district acting through the <u>executive director general superintendent</u> shall serve the lessee with a notice to terminate the lease and deliver possession of the property to the sanitary district within a particular period.

(11) If the executive director general superintendent and the board of commissioners conclude that it would be in the public interest, said sanitary district may lease without complying with the prior provisions of this Section, in accordance with an Act concerning "Transfer of Real Estate between Municipal Corporations", approved July 2, 1925, as amended, to the following, upon such terms as may be mutually agreeable: (a) the United States of America and the State of Illinois, County of Cook, any municipal corporation, with provisions that the property is to be applied exclusively for public recreational purposes or other public purposes; (b) any academic institution of learning which has been in existence for 5 years prior to lease, provided that such lease limit said the institution's use of the leased land to only those purposes relating to the operation of such institution's academic or physical educational programs; or (c) any lease involving land located in a county with a population of 100,000 or

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less and which is leased solely for agricultural or commercial recreational uses. Any lease issued in accordance with this paragraph shall contain the provisions that such lease is terminable in accordance with service of a one-year notice to terminate after determination by the board of commissioners and the executive director general superintendent that such property (or part thereof) has become essential to the corporate purposes of the sanitary district.

(Source: P.A. 95-604, eff. 9-11-07.)

11 (70 ILCS 2605/8d)

Sec. 8d. Transfer of certain real property. The Board of Commissioners of the District, upon its determination that all or part of the prism of the relocated North Branch of the Chicago River, between the north right-of-way line of Belmont Avenue (on the south) and the south right-of-way line of Lawrence Avenue (on the north) in Chicago, Cook County, Illinois, is no longer needed for its corporate purposes, and that disposition thereof is in the best interests of the District, with the recommendation of its Executive Director General Superintendent, may convey for fair market value, directly to owners of real property immediately adjacent thereto, such interest in the channel prism as the Board of Commissioners may deem appropriate, by direct negotiation with the adjacent real property owners and without competitive

- bidding, but otherwise subject to all laws, ordinances, and rules applicable to the disposition of surplus real property by the District, upon whatever terms the Board of Commissioners deems appropriate, but subject to the following conditions:
 - (1) The adjacent owner has constructed a dock, patio, terrace, or other nonhabitable recreational structure within the channel prism and adjacent to the owner's personal residence.
 - (2) The structure has been constructed and used before the effective date of this amendatory Act of 1994.
 - (3) The structure is an appurtenance to the personal residence of the owner of the adjacent real property and is used solely for noncommercial personal recreational activities.
 - (4) The structure is otherwise in compliance with all applicable laws, ordinances, rules, and policies of any governmental body having jurisdiction of the real estate, the parties involved with the structure, or the activity of any of the parties involved.
 - (5) The <u>Director of Engineering Chief Engineer</u> and the <u>Director Chief</u> of the Maintenance and Operations Department of the District have determined that the structure will not interfere with the District's execution of its corporate purposes or functions and that the existence of the structure will not hamper or obstruct the hydraulic flows in the channel prism.

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1 (6) No expansion, extension, or enlargement of the 2 structure is permitted after the date of conveyance of the 3 channel prism segment by the District to the adjacent real 4 property owner.

(Source: P.A. 88-572, eff. 8-11-94.)

6 (70 ILCS 2605/11.5) (from Ch. 42, par. 331.5)

Sec. 11.5. In the event of an emergency affecting the public health or safety, so declared by action of the board of trustees, which declaration shall describe the nature of the injurious effect upon the public health or safety, contracts may be let to the extent necessary to resolve such emergency without public advertisement. The declaration shall fix the date upon which such emergency shall terminate. The date may be extended or abridged by the board of trustees as in its judgment the circumstances require.

The executive director general superintendent appointed in accordance with Section 4 of this Act shall authorize in writing and certify to the director of procurement and materials management purchasing agent those officials or employees of the several departments of the sanitary district who may purchase in the open market without filing a requisition or estimate therefor, and without advertisement, any supplies, materials, equipment or services, for immediate delivery to meet bona fide operating emergencies where the amount thereof is not in excess of \$25,000; provided, that the

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director of procurement and materials management purchasing agent shall be notified of such emergency. A full written account of any such emergency together with a requisition for materials, supplies, equipment or services required therefor shall be submitted immediately by the requisitioning agent to the <u>executive director</u> general superintendent and such report and requisition shall be submitted to the <u>director of</u> procurement and materials management purchasing agent and shall be open to public inspection for a period of at least one year subsequent to the date of such emergency purchase. The exercise of authority in respect to purchases for such bona fide operating emergencies shall not be dependent upon a declaration of emergency by the board of trustees under the first paragraph of this Section.

(70 ILCS 2605/11.6) (from Ch. 42, par. 331.6)

(Source: P.A. 83-518.)

Sec. 11.6. The head of each department shall notify the director of procurement and materials management purchasing agent of those officers and employees authorized to sign requests for purchases. Requests for purchases shall be void unless executed by an authorized officer or employee and approved by the director of procurement and materials management purchasing agent. Requests for purchases may be executed, approved and signed manually or electronically.

Officials and employees making requests for purchases

- 1 shall not split or otherwise partition for the purpose of
- evading the competitive bidding requirements of this Act, any
- 3 undertaking involving amounts in excess of the mandatory
- 4 competitive bid threshold.
- 5 (Source: P.A. 92-195, eff. 1-1-02.)
- 6 (70 ILCS 2605/11.7) (from Ch. 42, par. 331.7)

7 Sec. 11.7. All proposals to award purchase orders or 8 contracts involving amounts in excess of the mandatory 9 competitive bid threshold shall be published at least 12 10 calendar days in advance of the date announced for the 11 receiving of bids, in a secular English language newspaper of 12 general circulation in said sanitary district and shall be posted simultaneously on readily accessible bulletin boards in 13 14 the principal office of the sanitary district. Nothing 15 contained in this section shall be construed to prohibit the 16 placing of additional advertisements in recognized trade journals. Advertisements for bids shall describe the character 17 of the proposed contract or agreement in sufficient detail 18 either in the advertisement itself or by reference to plans, 19 20 specifications or other detail on file at the time of 21 publication of the first announcement, to enable the bidders to 22 know what their obligation will be. The advertisement shall 23 also state the date, time and place assigned for the opening of 24 bids. No bids shall be received at any time subsequent to the 25 time indicated in the announcement; however, an extension of

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time may be granted for the opening of such bids upon publication in the same newspaper of general circulation in said sanitary district stating the date to which bid opening has been extended. The time of the extended bid opening shall

not be less than 5 days after publication, Sundays and legal

6 holidays excluded.

Cash, cashier's check or a certified check payable to the clerk and drawn upon a bank, as a deposit of good faith, in a reasonable amount not in excess of 10% of the contract amount, may be required of each bidder by the <u>director of procurement and materials management purchasing agent</u> on all bids involving amounts in excess of the mandatory competitive bid threshold. If a deposit is required, the advertisement for bids shall so specify. Instead of a deposit, the <u>director of procurement and materials management purchasing agent</u> may allow the use of a bid bond if the bond is issued by a surety company that is listed in the Federal Register and is authorized to do business in the State of Illinois.

19 (Source: P.A. 92-195, eff. 1-1-02.)

20 (70 ILCS 2605/11.8) (from Ch. 42, par. 331.8)

Sec. 11.8. Any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid a fixed price, or otherwise, shall render the bids of such bidder void. Each bidder shall accompany his bid with a sworn statement, or otherwise swear or affirm, that he

- 1 has not been a party to any such agreement or collusion. Any
- disclosure in advance of the opening of bids, on the terms of
- 3 the bids submitted in response to an advertisement, made or
- 4 permitted by the director of procurement and materials
- 5 <u>management</u> purchasing agent or any officer or employee of said
- 6 sanitary district shall render the proceedings void and shall
- 7 require re-advertisement and re-award.
- 8 (Source: Laws 1963, p. 2498.)
- 9 (70 ILCS 2605/11.9) (from Ch. 42, par. 331.9)
- 10 Sec. 11.9. All sealed bids shall be publicly opened by the
- 11 <u>director of procurement and materials management</u> purchasing
- 12 agent, or his designee, and such bids shall be open to public
- inspection for a period of at least 48 hours before award is
- 14 made; provided, this provision shall not apply to the sale of
- 15 bonds, tax anticipation warrants or other financial
- obligations of the sanitary district.
- 17 (Source: Laws 1963, p. 2498.)
- 18 (70 ILCS 2605/11.10) (from Ch. 42, par. 331.10)
- 19 Sec. 11.10. Every contract or purchase order involving
- 20 amounts in excess of the mandatory competitive bid threshold
- 21 shall be signed by the president or other duly authorized
- 22 officer of the board of commissioners, by the executive
- 23 director general superintendent, by the clerk and by the
- 24 director of procurement and materials management purchasing

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agent. Each bid with the name of the bidder shall be entered upon a record which shall be open to public inspection in the office of the director of procurement and materials management purchasing agent. After the award is made, the bids shall be entered in the official records of the board of commissioners.

All purchase orders or contracts involving amounts that will not exceed the mandatory competitive bid threshold shall be let by the director of procurement and materials management purchasing agent. They shall be signed by the director of procurement and materials management purchasing agent and the clerk. All records pertaining to such awards shall be open to public inspection for a period of at least one year subsequent to the date of the award.

An official copy of each awarded purchase order or contract together with all necessary attachments thereto, including assignments and written consent of the director of procurement and materials management purchasing agent shall be retained by director of procurement and materials management the purchasing agent in an appropriate file open to the public for such period of time after termination of contract during which action against the municipality might ensue under applicable laws of limitation. Certified copies of all completed contracts and purchase orders shall be filed with the clerk. After the appropriate period, purchase orders, contracts and attachments in the clerk's possession may be destroyed by direction of the director of procurement and materials management purchasing

- 1 agent.
- 2 The provisions of this Act are not applicable to joint
- 3 purchases of personal property, supplies and services made by
- 4 governmental units in accordance with Sections 1 through 5 of
- 5 "An Act authorizing certain governmental units to purchase
- 6 personal property, supplies and services jointly," approved
- 7 August 15, 1961.
- 8 (Source: P.A. 92-195, eff. 1-1-02.)
- 9 (70 ILCS 2605/11.11) (from Ch. 42, par. 331.11)
- 10 Sec. 11.11. In determining the responsibility of any
- 11 bidder, the director of procurement and materials management
- 12 purchasing agent may take into account, in addition to
- 13 financial responsibility, past records of transactions with
- 14 the bidder, experience, adequacy of equipment, ability to
- 15 complete performance within a specific time and other pertinent
- 16 factors, including but not limited to whether the equipment or
- 17 material is manufactured in North America.
- 18 (Source: P.A. 87-762.)
- 19 (70 ILCS 2605/11.12) (from Ch. 42, par. 331.12)
- Sec. 11.12. Any and all bids received in response to an
- 21 advertisement may be rejected by the director of procurement
- 22 and materials management purchasing agent if the bidders are
- 23 not deemed responsible, or the character or quality of the
- 24 services, supplies, materials, equipment or labor do not

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- 1 conform to requirements, or if the public interest may be
- better served thereby.
- 3 (Source: Laws 1963, p. 2498.)
- 4 (70 ILCS 2605/11.13) (from Ch. 42, par. 331.13)

Sec. 11.13. Bond, with sufficient sureties, in such amount as shall be deemed adequate by the <u>director of procurement and materials management</u> purchasing agent not only to insure performance of the contract in the time and manner specified in said contract but also to save, indemnify and keep harmless the sanitary district against all liabilities, judgments, costs and expenses which may in anywise accrue against said sanitary district in consequence of the granting of the contract or execution thereof shall be required for all contracts relative to construction, rehabilitation or repair of any of the works of the sanitary district and may be required of each bidder upon all other contracts in excess of the mandatory competitive bid threshold when, in the opinion of the <u>director of procurement and materials management purchasing agent</u>, the public interest will be better served thereby.

In accordance with the provisions of "An Act in relation to bonds of contractors entering into contracts for public construction", approved June 20, 1931, as amended, all contracts for construction work, to which the sanitary district is a party, shall require that the contractor furnish bond guaranteeing payment for materials and labor utilized in the

- 1 contract.
- 2 (Source: P.A. 92-195, eff. 1-1-02.)
- 3 (70 ILCS 2605/11.14) (from Ch. 42, par. 331.14)
- 4 Sec. 11.14. No contract to which the sanitary district is a
- 5 party shall be assigned by the successful bidder without the
- 6 written consent of the <u>director of procurement and materials</u>
- 7 management purchasing agent. In no event shall a contract or
- 8 any part thereof be assigned to a bidder who has been declared
- 9 not to be a responsible bidder in the consideration of bids
- 10 submitted upon the particular contract.
- 11 (Source: Laws 1963, p. 2498.)
- 12 (70 ILCS 2605/11.16) (from Ch. 42, par. 331.16)
- Sec. 11.16. The executive director general superintendent,
- 14 with the advice and consent of the board of trustees, shall
- 15 appoint the director of procurement and materials management
- 16 purchasing agent. Any person appointed as the director of
- 17 procurement and materials management purchasing agent must
- 18 have served at least 5 years in a responsible executive
- 19 capacity requiring knowledge and experience in large scale
- 20 purchasing activities.
- In making the appointment, the president shall appoint an
- 22 advisory committee consisting of 5 persons, one of whom shall
- 23 be the <u>executive director</u> general superintendent, which
- 24 advisory board shall submit not fewer than 3 names to the

general superintendent for the appointment. The <u>executive</u> director general superintendent shall make the appointment from nominees submitted by the Advisory Committee after giving due consideration to each nominee's executive experience and his ability to properly and effectively discharge the duties of the <u>director</u> of <u>procurement</u> and <u>materials</u> management <u>purchasing agent</u>.

The <u>director of procurement and materials management</u> purchasing agent may be removed for cause by the <u>executive</u> director general superintendent. He is entitled to a public hearing before the <u>executive director general superintendent</u> prior to such anticipated removal. The <u>director of procurement and materials management purchasing agent</u> is entitled to counsel of his own choice. The <u>executive director general superintendent</u> shall notify the board of trustees of the date, time, place and nature of each hearing and he shall invite the board to appear at each hearing.

(Source: Laws 1967, p. 623.)

19 (70 ILCS 2605/11.17) (from Ch. 42, par. 331.17)

Sec. 11.17. Powers of <u>director of procurement and materials</u> management <u>purchasing agent</u>. The <u>director of procurement and materials management purchasing agent</u> shall: (a) adopt, promulgate and from time to time revise rules and regulations for the proper conduct of his office; (b) constitute the agent of the sanitary district in contracting for labor, materials,

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services, or work, the purchase, lease or sale of personal property, materials, equipment or supplies in conformity with this Act; (c) open all sealed bids; (d) determine the lowest or highest responsible bidder, as the case may be; (e) enforce specifications describing standards pursuant to this Act; (f) operate or require such physical, chemical or other tests as may be necessary to insure conformity to such specifications with respect to quality of materials; (q) exercise or require such control as may be necessary to insure conformity to contract provisions with respect to quantity; (h) distribute or cause to be distributed, to the various requisitioning agencies of such sanitary district such supplies, materials or equipment, as may be purchased by him; (i) transfer materials, supplies, and equipment to or between the various requisitioning agencies and to trade in, sell, donate, or dispose of any materials, supplies, or equipment that may become surplus, obsolete, or unusable; except that materials, supplies, and equipment may be donated only to not-for-profit institutions; (j) control and maintain adequate inventories and inventory records of all stocks of materials, supplies and equipment of common usage contained in any central or principal storeroom, stockyard or warehouse of the sanitary district; (k) assume such related activities as may be assigned to him from time to time by the board of trustees; and (m) submit to the board of trustees an annual report describing the activities of his office. The

- 1 report shall be placed upon the official records of the
- 2 sanitary district or given comparable public distribution.
- 3 (Source: P.A. 90-780, eff. 8-14-98.)
- 4 (70 ILCS 2605/11.18) (from Ch. 42, par. 331.18)
- 5 Sec. 11.18. The board of trustees is expressly authorized
- 6 to establish a revolving fund to enable the <u>director of</u>
- 7 procurement and materials management purchasing agent to
- 8 purchase items of common usage in advance of immediate need.
- 9 The revolving fund shall be reimbursed from appropriations of
- 10 the using agencies. No officer or employee of a sanitary
- 11 district organized pursuant to this Act shall be financially
- interested, directly or indirectly, in any bid, purchase order,
- 13 lease or contract to which such sanitary district is a party.
- 14 For purposes of this Section an officer or employee of the
- 15 sanitary district is deemed to have a direct financial interest
- in a bid, purchase order, lease or contract with the district,
- if the officer or employee is employed by the district and is
- 18 simultaneously employed by a person or corporation that is a
- 19 party to any bid, purchase order, lease or contract with the
- 20 sanitary district.
- 21 Any officer or employee convicted of a violation of this
- 22 section shall forfeit his office or employment and in addition
- 23 shall be quilty of a Class 4 felony.
- 24 (Source: P.A. 77-2408.)

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1 (70 ILCS 2605/11.20) (from Ch. 42, par. 331.20)

Sec. 11.20. There shall be a board of standardization, director of procurement and materials composed of the management purchasing agent of the sanitary district who shall be chairman, and 4 other members who shall be appointed by the president of the board of trustees of the sanitary district. The members shall be responsible heads of a major office or department of the sanitary district and shall receive no compensation for their services on the board. The board shall meet at least once each 3 calendar months upon notification by the chairman at least 5 days in advance of the date announced for such meeting. Official action of the board shall require the vote of a majority of all members of the board. The chairman shall cause to be prepared a report describing the proceedings of each meeting. The report shall be transmitted to each member and shall be made available to the president and board of trustees of such sanitary district within 5 days subsequent to the date of the meeting and all such reports shall be open to public inspection, excluding Sundays and legal holidays.

The board of standardization shall: (a) classify the requirements of the sanitary district, including the departments, offices and other boards thereof, with respect to supplies, materials and equipment; (b) adopt as standards, the smallest numbers of the various qualities, sizes and varieties of such supplies, materials and equipment as may be consistent

with the efficient operation of the sanitary district; and (c)
prepare, adopt, promulgate, and from time to time revise,
written specifications describing such standards.

Specifications describing in detail the physical, chemical and other characteristics of supplies, material or equipment to be acquired by purchase order or contract shall be prepared by the board of standardization. However, all specifications pertaining to the construction, alteration, rehabilitation or repair of any real property of such sanitary district shall be prepared by the engineering agency engaged in the design of such construction, alteration, rehabilitation or repair, prior to approval by the <u>director of procurement and materials management purchasing agent</u>. The specification shall form a part of the purchase order or contract, and the performance of all such contracts shall be supervised by the engineering agency designated in the contracts.

In the preparation or revision of standard specifications the board of standardization shall solicit the advice, assistance and cooperation of the several requisitioning agencies and shall be empowered to consult such public or non-public laboratory or technical services as may be deemed expedient. After adoption, each standard specification shall, until rescinded, apply alike in terms and effect to every purchase order or contract for the purchase of any commodity, material, supply or equipment. The specifications shall be made available to the public upon request.

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- 1 (Source: P.A. 87-1125.)
- 2 (70 ILCS 2605/11.23) (from Ch. 42, par. 331.23)
- 3 Sec. 11.23. The comptroller of the sanitary district shall
- 4 conduct audits of all expenditures incident to all purchase
- orders and contracts awarded by the <u>director of procurement and</u>
- 6 <u>materials management</u> purchasing agent. The comptroller shall
- 7 report the results of such audits to the president and board of
- 8 trustees.
- 9 (Source: Laws 1963, p. 2498.)
- 10 (70 ILCS 2605/11.24) (from Ch. 42, par. 331.24)
- 11 Sec. 11.24. (a) A person or business entity shall be
- 12 disqualified from doing business with The Metropolitan
- 13 Sanitary District of Greater Chicago for a period of 5 years
- 14 from the date of conviction or entry of a plea or admission of
- 15 quilt, if that person or business entity:
- 16 1. has been convicted of an act of bribery or attempting to
- 17 bribe an officer or employee of the federal government or of a
- 18 unit of any state or local government or school district in
- that officer's or employee's official capacity; or
- 20 2. has been convicted of an act of bid-rigging or
- 21 attempting to rig bids as defined in the Federal Sherman
- 22 Anti-Trust Act and Clayton Act; or
- 3. has been convicted of bid-rigging or attempting to rig
- 24 bids under the laws of the State of Illinois or any other

- 1 state; or
- 2 4. has been convicted of an act of price-fixing or
- 3 attempting to fix prices as defined by the Federal Sherman
- 4 Anti-Trust Act and Clayton Act; or
- 5. has been convicted of price-fixing or attempting to fix
- 6 prices under the laws of the State of Illinois or any other
- 7 state; or
- 8 6. has been convicted of defrauding or attempting to
- 9 defraud the Federal government or a unit of any state or local
- 10 government or school district; or
- 7. has made an admission of guilt of such conduct as set
- forth in subsections 1 through 6 above, which admission is a
- matter of record, whether or not such person or business entity
- 14 was subject to prosecution for the offense or offenses admitted
- 15 to; or
- 16 8. has entered a plea of nolo contendere to charges of
- bribery, price-fixing, bid-rigging, or fraud as set forth in
- 18 subsections 1 through 6 above.
- 19 (b) "Business entity" as used in this section means a
- 20 corporation, partnership, trust, association, unincorporated
- 21 business or individually owned business.
- 22 (c) A business entity shall be disqualified if the
- following persons are convicted of, have made an admission of
- 24 guilt, or enter a plea of nolo contendere to a disqualifying
- 25 act described in paragraph (a), subsections 1 through 6,
- 26 regardless of whether or not the disqualifying act was

- 1 committed on behalf or for the benefit of such business entity:
- 2 (1) a person owning or controlling, directly or indirectly,
- 3 20% or more of its outstanding shares; or
 - (2) a member of its board of directors; or
- 5 (3) an agent, officer or employee of such business entity.
 - (d) Disqualification Procedure. After bids are received, whether in response to a solicitation for bids or public advertising for bids, if it shall come to the attention of the director of procurement and materials management purchasing agent that a bidder has been convicted, made an admission of guilt, a plea of nolo contendere, or otherwise falls within one or more of the categories set forth in paragraphs (a), (b) or (c) of this Section, the director of procurement and materials management purchasing agent shall notify the bidder by certified mail, return receipt requested, that such bidder is disqualified from doing business with the Sanitary District. The notice shall specify the reasons for disqualification.
 - (e) Review Board. A review board consisting of 3 individuals shall be appointed by the <u>Executive Director General Superintendent</u> of the Sanitary District. The board shall select a chairman from its own members. A majority of the members shall constitute a quorum and all matters coming before the board shall be determined by a majority. All members of the review board shall serve without compensation, but shall be reimbursed actual expenses.
 - (f) Review. The director of procurement and materials

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purchasing agent's management's determination of disqualification shall be final as of the date of the notice of disqualification unless, within 10 calendar days thereafter, the disqualified bidder files with the director of procurement and materials management purchasing agent a notice of appeal. The notice of appeal shall specify the exceptions to the director of procurement and materials management's purchasing agent's determination and shall include a request for a hearing, if one is desired. Upon receipt of the notice of appeal, the director of procurement and materials management purchasing agent shall provide a copy to each member of the review board. If the notice does not contain a request for a hearing, the director of procurement and materials management purchasing agent may request one within 5 days after receipt of the notice of appeal. If a hearing is not requested, the review board may, but need not, hold a hearing.

If a hearing is not requested, the review board, unless it decides to hold a hearing, shall review the notice of disqualification, the notice of appeal and any other supporting documents which may be filed by either party. Within 15 days after the notice of appeal is filed, the review board shall either affirm or reverse the director of procurement and materials management's purchasing agent's determination of disqualification and shall transmit a copy to each party by certified mail, return receipt requested.

If there is a hearing, the hearing shall commence within 15

- 1 days after the filing of the notice of appeal. A notice of
- 2 hearing shall be transmitted to the <u>director of procurement and</u>
- 3 <u>materials management</u> purchasing agent and the disqualified
- 4 bidder not later than 12 calendar days prior to the hearing
- 5 date, by certified mail, return receipt requested.
- 6 Evidence shall be limited to the factual issues involved.
- 7 Either party may present evidence and persons with relevant
- 8 information may testify, under oath, before a certified
- 9 reporter. Strict rules of evidence shall not apply to the
- 10 proceedings, but the review board shall strive to elicit the
- 11 facts fully and in credible form. The disqualified bidder may
- be represented by an attorney.
- 13 Within 10 calendar days after the conclusion of the
- hearing, the review board shall make a finding as to whether or
- 15 not the reasons given in the director of procurement and
- 16 <u>materials management's</u> <u>purchasing agent's</u> notice of
- disqualification apply to the bidder, and an appropriate order
- shall be entered. A copy of the order shall be transmitted to
- 19 the director of procurement and materials management
- 20 purchasing agent and the bidder by certified mail, return
- 21 receipt requested.
- 22 (g) All final decisions of the review board shall be
- 23 subject to review under the Administrative Review Law.
- 24 (h) Notwithstanding any other provision of this section to
- 25 the contrary, the Sanitary District may do business with any
- 26 person or business entity when it is determined by the director

- of procurement and materials management purchasing agent to be
- 2 in the best interest of the Sanitary District, such as, but not
- 3 limited to contracts for materials or services economically
- 4 procurable only from a single source.
- 5 (Source: P.A. 83-1539.)
- 6 Section 99. Effective date. This Act takes effect upon
- 7 becoming law.

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