



## 94TH GENERAL ASSEMBLY

### State of Illinois

2005 and 2006

SB2674

Introduced 1/20/2006, by Sen. Deanna Demuzio

#### SYNOPSIS AS INTRODUCED:

New Act

Creates the State Services Assurance Act. Establishes required staffing ratios for specified State agencies that provide essential services. Requires the Departments of Children and Family Services and Veterans' Affairs to convene caseload and workload standards task forces, and the Department of Juvenile Justice to convene a staffing ratio standards task force, to develop standards by January 1, 2007. Requires the Legislative Audit Commission, in consultation with the Auditor General, to schedule audits, to be completed by January 1, 2007, of each executive branch agency under the Governor's authority to determine its staffing level trends. Effective immediately.

LRB094 18995 JAM 54476 b

FISCAL NOTE ACT  
MAY APPLY

1 AN ACT concerning State government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 1. Short title. This Act may be cited as the State  
5 Services Assurance Act.

6 Section 5. Legislative intent and policy. The General  
7 Assembly finds that State government delivers a myriad of  
8 services that are necessary for the health, welfare, safety,  
9 and quality of life of all Illinois residents.

10 It is the intent of the General Assembly to monitor  
11 staffing levels in all executive branch agencies under the  
12 authority of the Governor and to develop a system to ensure the  
13 effective delivery of vital State services. To that end, this  
14 Act establishes minimum staffing standards in State agencies  
15 where lives and public safety are at greatest risk: in  
16 facilities operated by the Departments of Corrections and Human  
17 Services, and in Department of Human Services Family and  
18 Community Resource Centers.

19 Section 10. Staffing ratios.

20 (a) The collective average staffing ratio of correctional  
21 centers operated by the Department of Corrections shall be at  
22 or above 0.295 staff per inmate.

23 (b) The collective average staffing ratio of mental health  
24 centers operated by the Department of Human Services shall be  
25 at or above 2.5 staff per patient.

26 (c) The collective average staffing ratio of developmental  
27 centers operated by the Department of Human Services shall be  
28 at or above 1.9 staff per resident.

29 (d) The collective average caseload of employees in Family  
30 and Community Resource Centers operated by the Department of  
31 Human Services shall be at or below 288 cases.

1           Section 15. Departmental task forces. The Department of  
2 Children and Family Services shall convene a Caseload Standards  
3 Task Force. The Department of Veterans' Affairs shall convene a  
4 Workload Standards Task Force. The Department of Juvenile  
5 Justice shall convene a Staffing Ratio Standards Task Force.  
6 Each Task Force shall include an equal number of  
7 representatives of the respective Department, labor unions  
8 representing Department employees, and advocates. The  
9 Department of Children and Family Services Caseload Standards  
10 Task Force shall establish reasonable caseload standards for  
11 effective child welfare service delivery. The Department of  
12 Veterans' Affairs Workload Standards Task Force shall  
13 establish reasonable workload standards at facilities operated  
14 by the Department. The Department of Juvenile Justice Staffing  
15 Ratio Standards Task Force shall establish reasonable staffing  
16 ratios at facilities operated by the Department. The work of  
17 each Task Force shall be completed on or before January 1,  
18 2007. Each Department shall develop rules implementing the  
19 caseload or workload standards.

20           Section 20. Staffing audits. The Legislative Audit  
21 Commission, in consultation with the Auditor General, shall  
22 establish a schedule whereby each executive branch agency under  
23 the authority of the Governor shall be audited for trends in  
24 staffing levels from FY 2000 through FY 2005. Each audit shall  
25 analyze staffing levels by division, program, and facility.  
26 Each audit shall identify key outcome indicators for each  
27 agency including the amount, variety, and quality of programs  
28 and services delivered. The indicators shall be selected to  
29 accurately reflect agency performance and shall be measurable  
30 consistently over time. Each audit shall determine whether  
31 staffing changes have impacted agency performance. Each audit  
32 shall include a recommendation as to the need to improve  
33 staffing where appropriate. All audits shall be conducted  
34 before January 1, 2007.

1           Section 25. Annual reports. Each executive branch agency  
2           under the authority of the Governor shall prepare an annual  
3           report on staffing levels for the committees of the House of  
4           Representatives and the Senate that conduct hearings on its  
5           annual budget appropriation. The report shall include at a  
6           minimum 5 years of actual and estimated staffing levels by  
7           division, program, and facility, staffing ratios if  
8           appropriate, and updated reports on the key outcome measures  
9           identified in the audits required in Section 20. The reports  
10          shall be conveyed to the appropriate committees no later than 6  
11          months after the end of each fiscal year.

12          Section 97. Severability. The provisions of this Act are  
13          severable under Section 1.31 of the Statute on Statutes.

14          Section 99. Effective date. This Act takes effect upon  
15          becoming law.