

1 AN ACT concerning finance.

2 **Be it enacted by the People of the State of Illinois,**
3 **represented in the General Assembly:**

4 Section 5. The State Finance Act is amended by changing
5 Section 9.02 as follows:

6 (30 ILCS 105/9.02) (from Ch. 127, par. 145c)

7 Sec. 9.02. Vouchers; signature; delegation; electronic
8 submission.

9 (a)(1) Any new contract or contract renewal in the amount
10 of \$250,000 or more in a fiscal year, or any order against a
11 master contract in the amount of \$250,000 or more in a fiscal
12 year, or any contract amendment or change to an existing
13 contract that increases the value of the contract to or by
14 \$250,000 or more in a fiscal year, shall be signed or approved
15 in writing by the chief executive officer of the agency or his
16 or her designee, and shall also be signed or approved in
17 writing by the agency's chief legal counsel or his or her
18 designee and chief fiscal officer or his or her designee. If
19 the agency does not have a chief legal counsel or a chief
20 fiscal officer, the chief executive officer of the agency shall
21 designate in writing a senior executive as the individual
22 responsible for signature or approval.

23 (2) No document identified in paragraph (1) may be filed

1 with the Comptroller, nor may any authorization for payment
2 pursuant to such documents be filed with the Comptroller, if
3 the required signatures or approvals are lacking.

4 (3) Any person who, with knowledge the signatures or
5 approvals required in paragraph (1) are lacking, either files
6 or directs another to file documents or payment authorizations
7 in violation of paragraph (2) shall be subject to discipline up
8 to and including discharge.

9 (4) Procurements shall not be artificially divided so as to
10 avoid the necessity of complying with paragraph (1).

11 (5) Each State agency shall develop and implement
12 procedures to ensure the necessary signatures or approvals are
13 obtained. Each State agency may establish, maintain and follow
14 procedures that are more restrictive than those required
15 herein.

16 (6) This subsection (a) applies to all State agencies as
17 defined in Section 1-7 of the Illinois State Auditing Act,
18 which includes without limitation the General Assembly and its
19 agencies. For purposes of this subsection (a), in the case of
20 the General Assembly, the "chief executive officer of the
21 agency" means (i) the Senate Operations Commission for Senate
22 general operations as provided in Section 4 of the General
23 Assembly Operations Act, (ii) the Speaker of the House of
24 Representatives for House general operations as provided in
25 Section 5 of the General Assembly Operations Act, (iii) the
26 Speaker of the House for majority leadership staff and

1 operations, (iv) the Minority Leader of the House for minority
2 leadership staff and operations, (v) the President of the
3 Senate for majority leadership staff and operations, (vi) the
4 Minority Leader of the Senate for minority staff and
5 operations, and (vii) the Joint Committee on Legislative
6 Support Services for the legislative support services agencies
7 as provided in the Legislative Commission Reorganization Act of
8 1984. For purposes of this subsection (a), in the case of
9 agencies, the "chief executive officer of the agency" means the
10 head of the agency.

11 (b) (1) Every voucher, as submitted by the agency or office
12 in which it originates, shall bear (i) the signature of the
13 officer responsible for approving and certifying vouchers
14 under this Act and (ii) if authority to sign the responsible
15 officer's name has been properly delegated, also the signature
16 of the person actually signing the voucher.

17 (2) When an officer delegates authority to approve and
18 certify vouchers, he shall send a copy of such authorization
19 containing the signature of the person to whom delegation is
20 made to each office that checks or approves such vouchers and
21 to the State Comptroller. Such delegation may be general or
22 limited. If the delegation is limited, the authorization shall
23 designate the particular types of vouchers that the person is
24 authorized to approve and certify.

25 (3) When any delegation of authority hereunder is revoked,
26 a copy of the revocation of authority shall be sent to the

1 Comptroller and to each office to which a copy of the
2 authorization was sent.

3 The Comptroller may require State agencies to maintain
4 signature documents and records of delegations of voucher
5 signature authority and revocations of those delegations,
6 instead of transmitting those documents to the Comptroller. The
7 Comptroller may inspect such documents and records at any time.

8 (c) The Comptroller may authorize the submission of
9 vouchers through electronic transmissions, on magnetic tape,
10 or otherwise.

11 (Source: P.A. 89-360, eff. 8-17-95; 90-452, eff. 8-16-97.)

12 Section 99. Effective date. This Act takes effect upon
13 becoming law.