**Section 1030.APPENDIX B Acceptable Identification Documents – Applicants for a Standard Identification Card, Driver's License, or Instruction Permit**

Any document submitted to the Secretary in a language other than English must be accompanied by a full English translation certified by the translator as complete and accurate. Additionally, the translator must provide a dated, written, and signed certification affirming their competence to translate from the foreign language to English.

a) Except as provided for in subsection (p), an applicant applying for a standard driver's license or identification card for the first time in the State of Illinois who has a social security number or is eligible for a social security number must present one document from each of Group A, B, C and D.

b) An applicant applying for a standard driver's license or identification card for the first time in the State of Illinois who:

1) does not have a social security number;

2) is ineligible for a social security number; and

3) does not have documentation from the United States Department of Homeland Security authorizing the applicant's presence in the United States, must present one document from Groups A and D, a passport or consular card, issued in accordance with the Consular Identification Documentation Act, that was validly issued to the applicant that is unexpired or expired for up to two years, and one document from Group D dated 12 months prior to application to show that the applicant has resided in Illinois for a minimum of 12 months.

c) An applicant applying for a standard driver's license or identification card for the first time in the State of Illinois who:

1) does not have a social security number;

2) is ineligible for a social security number; and

3) has documentation from the United States Department of Homeland Security authorizing the applicant's presence in the United States, must present one document from each of Group A, B and D.

d) An applicant applying for a CLP or CDL shall submit one of the following documents as proof of citizenship or lawful permanent resident status:

1) valid, unexpired U.S. passport;

2) certified copy of a birth certificate filed with a State Office of Vital Statistics or equivalent agency in the individual's state of birth, Puerto Rico, the Virgin Islands, Guam, American Samoa or the Commonwealth of the Northern Mariana Islands;

3) Consular Reports of Birth Abroad (CRBA) issued by the U.S. Department of State;

4) Certificate of Naturalization issued by the U.S. Department of Homeland Security (DHS);

5) Certificate of Citizenship issued by DHS;

6) Valid, unexpired Permanent Resident Card issued by USCIS or the Immigration and Naturalization Service (INS); or

7) Valid, unexpired U.S. Passport Card.

e) An applicant applying for a Non-Domiciled CLP or CDL shall submit an unexpired employment authorization document (EAD) issued by USCIS or an unexpired foreign passport accompanied by an approved I-94 form documenting the applicant's most recent admittance into the United States.

f) Except as provided for in subsections (o) and (q), an applicant applying for either a duplicate or corrected driver's license or identification card must present one form of identification from Group A and one from Group D if requesting an address change to appear on the documents. An applicant who requests a change in name, date of birth, social security number or gender must provide acceptable identification to create a link pertaining to the change between the previous information and the new information.

g) An applicant renewing a current or recently expired (less than one year) Illinois driver's license or identification card need only present the expiring or recently expired (less than one year) driver's license or identification card. An applicant whose Illinois driver's license or identification card has been expired for more than one year but for whom the Secretary of State has maintained a record of the driver's license or identification card must present the expired driver's license or identification card, as well as one document from Group D. In addition to any other documents required by this subsection (g), an applicant renewing any license or identification card who is unable to present their expiring or expiring driver's license or identification card shall present one document from Group A. In addition to any other documents required by this subsection (g), an applicant renewing a driver's license or identification card with an expiration date that corresponds to the applicant's legal presence in the United States must present current documentation issued by the U.S. Citizenship and Immigration Services authorizing the applicant to be present in the United States. If the applicant no longer has legal presence in the United States, the applicant must present either a passport or consular card, issued in accordance with the Consular Identification Documentation Act, that was validly issued to the applicant that is unexpired or expired for up to two years. An applicant who requests a change in name, date of birth, social security number or gender must provide acceptable identification to create a link pertaining to the change between the previous information and the new information.

h) Documents acceptable for the purpose of obtaining a driver's license, permit and/or identification card are listed by group. Photocopies will not be accepted. Unless otherwise noted, all acceptable documents presented for verification or proof must be valid (current and not expired).

1) GROUP A (Written Signature)

Canceled Check (dated within 90 days prior to application)

Consular card, issued in accordance with the Consular Identification Documentation Act [5 ILCS 230], that was validly issued to the applicant and that is unexpired or expired for up to two years

Cooperative Driver Testing Program Certificate

Court Order

Credit Card/Debit Card – Major Brand (American Express, Diner’s Club, Discover, Mastercard, and Visa)

Driver's License issued by an agency of the United States

Government (e.g., Department of State)

Foreign Passport – current or expired up to two years

Identification Card issued by an agency of the United States

Government

Illinois Driver's License – current or expired less than one year

Illinois Identification Card – current or expired less than one year

Medicare Card – with suffix A, J, H, M, or T

Mortgage or Installment Loan Documents

Out-of-state Driver's License/ID Card – current or expired less than one year

Social Security Card

Temporary Driver's License/Commercial Learner's Permit/Identification

Card

U.S. Citizenship and Immigration Services (USCIS) forms:

I-551 (Permanent Resident Card)

I-766 (Employment Authorization Card)

I-94 (Arrival/Departure Record) with Valid Passport

United States Military Driver's License – current or expired less than one year

United States Military Identification Card

United States Military Service Record (e.g., DD214)

United States Passport – current or expired less than two years

2) GROUP B (Proof of Date of Birth)

Adoption Records

Birth Certificate

Court Order – Change of Birth Date

Certified Grade/High School/College/University Transcript

Citizenship Certificate

Illinois Driver's License – current or expired less than one year

Illinois Identification Card – current or expired less than one year

Naturalization Certificate

U.S. Citizenship and Immigration Services (USCIS) forms:

I-551 (Permanent Resident Card)

I-571 (Refugee Travel Document)

I-766 (Employment Authorization Card)

I-797 (Notice of Action Status Change)

I-94 (Arrival/Departure Record) with Valid Passport

U.S. Visa

United States Military Driver's License – current or expired less than one year

United States Military Identification Card – current or expired less than one year

United States Military Service Record (e.g., DD214)

United States Passport or Passport Card – current or expired up to two years

Social Security Award Letter (Primary Beneficiary Only)

3) GROUP C (Social Security Number)

Illinois Driver's License Record (Verified)

Illinois Identification Card Record (Verified)

Non-SSA-1099 Form

Pay stub or printed electronic deposit

Social Security Award Letter (Primary Beneficiary Only)

Social Security Card – issued by Social Security Administration

SSA-1099 Form

United States Military Driver's License

United States Military Identification Card

United States Military Service Record (e.g., DD214)

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4) GROUP D (Residency)

Bank Statement (dated within 90 days prior to application)

Canceled Check (dated within 90 days prior to application)

Certified Grade/High School/College/University Transcript

Consular card, issued in accordance with the Consular Identification Documentation Act, that was validly issued to the applicant and that is unexpired or expired for up to two years

Credit Card Statement – Dated within 90 days prior to application – American Express, Diner’s Club, Discover, Mastercard, and Visa

Credit Report issued by Experian, Equifax or TransUnion − dated within 12 months prior to application

Deed/Title, Mortgage, Rental/Lease Agreement

Insurance Policy (Homeowner's or Renter's)

Letter on Official School Letterhead − dated within 90 days prior to application

Medical claim or statement of benefits from private insurance company or public (government) agency, dated within 90 days prior to application

Official mail received from a State, County, City or Village or a Federal Government agency that includes first and last name of the applicant and complete current address. This may include, but is not limited to:

Homestead Exemption Receipt

Jury Duty Notice issued within 90 days prior to application

Selective Service Card

Social Security Annual Statement

Social Security Disability Insurance (SSDI) Statement

Supplemental Security Income (SSI) Benefits Statement

Voter Registration Card

Pay Stub or Electronic Deposit Receipt

Pension or Retirement Statement

Phone book, current, produced by a phone book publisher

Report Card from Grade/High School or College/University

Tuition invoice or other official mail from a college or university dated within the 12 months prior to application

Utility Bill − Electric, water, refuse, telephone (land or cell), cable or gas, issued within 90 days prior to application

i) Documents listed in Group A, B or C that contain the full residence address may also be used for Group D.

j) For a name change, the document must provide a link to the established driver's license/ID Card file.

k) Group B documents must contain the applicant's full name and complete date of birth and must be verifiable. To be verifiable, it must be possible to contact the regulatory authority to confirm the authenticity of the document. Birth certificate must be the original or certified by a Board of Health or Bureau of Vital Statistics within the U.S. or by the U.S. State Department, U.S. Territories or Canada. A certified copy is a document produced by the issuing jurisdiction that has an embossed seal or an original stamped impression. Foreign passports and foreign birth certificates are accepted as "proof" if accompanied by any other item listed in Group B.

l) Group C documents must contain the applicant's name and full social security number.

m) Group D documents must contain the applicant's first and last name and full residence address.

n) After review of all identification presented, Driver Services or Secretary of State management has the right to accept or refuse any document.

o) An applicant applying for a no-fee identification card who is homeless must present one document from each of Group A, B and C and a homeless status certification, as described in Section 1030.12, to satisfy the requirements for Group D.

p) A judicial officer who wishes to change the residence address or mailing address to the officer’s business address, pursuant to the Judicial Privacy Act [705 ILCS 90], is required to present only a Secretary of State Request to Suppress Personal Information form as proof of residency.

q) A peace officer who wishes to change the residence address or mailing address to the officer’s business address is required to present only a Secretary of State Request to Change Residence/Mailing Address form and his or her peace officer badge.

r) An applicant for a standard driver's license or identification card, instruction permit who is under the age of 18 may submit a document from Group D issued to the applicant's parent or guardian.

s) Unacceptable identification documents include, but are not limited to:

Bond Receipt or Bail/Bond Card

Business Cards

Check Cashing Cards

Club or Fraternal Membership Cards

College or University Identification Cards

Commercially Produced (non-State or unofficial) ID Cards

DHS (Department of Human Services) Cards or documents issued by DHS

Fishing License

HFS (Healthcare and Family Services) Cards

Handwritten ID or Employment Cards

Hunting License

Illinois Concealed Carry Card

Illinois FOID Card

Instruction Permit/Receipts

Insurance Card

International Driving Permit

Library Card

Personal Mail

Traffic Citation (Arrest Ticket)

Video Club Membership Cards

Wallet IDs

Unlicensed Financial Institution Loan Papers

Vehicle Registration

(Source: Amended at 48 Ill. Reg. 9020, effective July 1, 2024)