**Section 1002.40 Requests**

a) Except as provided in subsection (d), all requests for any type of information for sale pursuant to IVC Section 2-123 must be in writing, be signed before a notary by the person requesting the information, and include that person's address, the purpose of the request, the specific information or type of information sought, the name and address of any organization represented and the position of the requestor in the organization. This document shall be known as the Certified Statement of Use.

b) All requests for online access to the organ and tissue donor registry from procurement organizations providing services in the State of Illinois pursuant to Section 5-47(i) of the Anatomical Gift Act [755 ILCS 50] shall be in writing, be signed before a notary by the person requesting organ and tissue donor information, and include that person's address, the name and address of the organization and the position of the requestor in the organization. This document shall be known as the Certified Statement of Use.

c) Information obtained by means of a computer connection between the Secretary's computers and those of any organization shall be requested in writing, as set forth in subsection (a). Throughout the term of the Access Agreement, the requesting organization shall not deviate from the Certified Statement of Use.

d) A request for an individual driving or identification card abstract must be in writing, signed by the person requesting the abstract, and include the requestor's address, driver's license or identification card number, purpose of the request, the

name and address of any organization represented, and an affirmation that the information provided by the requestor is true and correct to the best of the requestor's knowledge. In addition, if the request is not made in person at a Secretary of State facility, the signature of the person making the request must be notarized. Personally identifying information will be released only if the request falls within IVC Section 2-123(f-5).

(Source: Amended at 45 Ill. Reg. 718, effective December 23, 2020)