**Section 1100.280 On-Site Visits and Inspection of Records and Policies**

a) The Administrator may conduct random or for-cause on-site visits of a Grantee's program.

b) The Grantee shall make available, and the Administrator may inspect, all financial records, audits, time and attendance records of funded staff, client contact records, and case records in connection with funded programs.

c) The Grantee shall make available, and the Administrator may inspect, policies and procedures specified in Section 1100.70.

d) In making case records available, the Grantee shall insure the confidentiality of each client pursuant to the Grantee's confidentiality standards.