**Section 755.20 Application for Admission**

a) Application for admission can be made at any time.

b) A pre-application visit to the School by the parents and the student is required.

c) The School Superintendent shall furnish the local school district and the parents with admission forms required by the Department of Human Services-Division of Rehabilitation Services (DHS-DRS).

d) DHS-DRS recommends the local school district coordinate the collection, completion and submission of all application information, including that required of the parents. In some instances (e.g., a request from the local school district), a staff person from the appropriate School may assist in obtaining the required information. All applications for admission to one of the Schools shall be signed by the child's parents.

e) When an inquiry regarding the admission of a student is received from sources other than a local school district, the Superintendent shall send a letter regarding the inquiry to the local school district within 10 working days. A copy of the notification shall be sent to the persons originating the inquiry and the parent.

(Source: Amended at 37 Ill. Reg. 17109, effective October 8, 2013)