**Section 404.55 Final Administrative Decision**

a) The Associate Deputy or designee shall make the final administrative decision whether to approve or deny a request to approve an applicant with qualifications under Section 404.52(c)(2) or (3) for a child care supervisor position. The Associate Deputy or designee shall review the documentation received under Section 404.53 and the written memorandum with the WETRC's recommendation and shall issue a final written administrative decision within 5 business days of receiving the documentation for review under Section 404.54(b)(4).

b) The final written administrative decision of the Associate Deputy or designee is not appealable within the agency.

c) Upon issuance, the final written administrative decision shall be sent to the following:

1) Administrator or Human Resources Director of the child care institution or maternity center making the initial request;

2) Deputy Director of Licensing;

3) Chair person of the WETRC; and

4) The assigned Agencies and Institutions Licensing staff for requesting child care institution or maternity center.

d) A final written administrative decision shall be issued within 10 business days from the meeting at which the WETRC reviewed the request. The request will not be considered automatically approved if the final written administrative decision is not reached within ten business days from the meeting at which the WETRC reviewed the request. A written notification of an extension shall be sent to the Administrator or Human Resources Director of the child care institution or maternity center making the initial request, if an extension is needed to process the request.

(Source: Added at 46 Ill. Reg. 15266, effective August 26, 2022)