**Section 313.5 Composition of the Board of an Area Project**

a) The board of the Area Project shall conduct meetings at least every two months.

b) No member of the board of an Area Project may have a direct financial interest in the affairs of the Area Project or be an immediate relative (i.e. husband, wife or child) of any person with a direct financial interest.

c) The board of an Area Project shall have the following authority and responsibilities:

1) Review and approval of all community services program reports submitted to the Department.

2) Review, approval and monitoring of expenditures in accordance with all laws, Department rules and procedures.

3) Maintenance of written records of all meetings.

4) Review, approval and monitoring of all contracts and subcontracts established.

5) Ensuring that all relevant laws, regulations and procedures are complied with including all laws, Department rules, procedures and contract requirements and guidelines.

6) Assuring that community services grants, contracts and budgets are implemented as approved.

7) Approval and monitoring of all aspects of a community services program.

d) The board of the Area Project shall have the following membership composition:

1) At least 9 members.

2) Representation by one or more leaders of established community institutions such as churches, settlement houses, block clubs, business, labor and education who are identified as indigenous leaders, along with community residents, including youth, seen as leaders in the community. Representatives may not advocate for the specific organization with which they are affiliated.

3) Membership shall include equal representation from all Community Committee(s) of the Area Project.

4) The board of an Area Project shall elect or designate a fiscal officer and chairperson.