**Section 104.231 Form of Papers**

a) All papers filed in any proceeding shall be typewritten on letter sized white paper using one side of the paper only. They shall bear a caption clearly showing the title of the proceeding in connection with which they are filed, together with the docket number, if any.

b) All papers shall be signed by the party or his authorized representative or attorney, and shall contain his address and telephone number.

(Source: Amended at 13 Ill. Reg. 17013, effective October 16, 1989)