**Section 104.10 Initiation of Appeal Process**

a) For General Assistance outside the city of Chicago, the appeal process is initiated by filing a written, signed request with the Public Aid Committee.

b) For all other appeals, the appeal process is initiated by either:

1) filing a written, signed request with the Assistance Hearings Section;

2) filing a written, signed request with the respective local office; or

3) telephoning a request to the Assistance Hearings Section's tollfree number for filing appeals.

c) For purposes of initiating the appeal process, a facsimile of a written, signed request for a fair hearing is considered the same as the original written, signed request.

d) A food stamp appeal may also be initiated by an oral request to the Department.

(Source: Amended at 20 Ill. Reg. 14891, effective November 1, 1996)