**Section 1200.320 Bidder and Supplier Fees**

a) The Agency shall recover the following costs from bidders and suppliers in a special procurement event to the extent the fees are recoverable from suppliers under the Act or the Public Utilities Act:

1) Actual costs of the procurement administrator.

2) All other costs incurred by the Agency in support of the Special procurement event.

b) Each bidder may be assessed a bid participation fee. The fee shall be $500, or as set by the Agency after consultation with the procurement administrator. If the fee is other than $500, the Agency shall provide notice of the fee as part of bid solicitation documents.

c) Each supplier, defined as a bidder that is awarded at least one unit in any procurement, shall be assessed fees calculated as follows: all costs identified in subsection (a), reduced by all fees collected from bidders pursuant to subsection (b), the product of which is to be multiplied by the number of units successfully bid by the supplier and divided by the total number of units successfully bid.

d) Notwithstanding any other provision of this Part, all fees assessed under this Section shall be due no later than 30 days after the date of the invoice from the Agency, or as specified in the supplier fee agreements.