**Section 285.1000 Schedule A-1: Summary of Standard Information Requirements**

Schedule A-1 shall provide the following information:

a) Utility name;

b) Segment of operations and functional service (distribution, bundled, metering, etc.) requesting change in rates;

c) Tariff filing date;

d) Test year type;

e) Test year;

f) Utility representative, address, e-mail address, and telephone number to contact in regard to the tariff filing or the materials submitted pursuant to this Part;

g) Alternate utility representative, address, e-mail address, and telephone number;

h) Name, address, e-mail address, and telephone number of the utility’s attorney to contact in regard to the tariff filing or the materials submitted pur­suant to this Part;

i) Change requested for the applicable service:

1) Dollars; and

2) Percentage;

j) List of schedules, workpapers, and general information requirements not provided, indicating whether the standard information requirement was waived, including date requested and date granted, whether the requirement was previously submitted, including to whom the information was previously submitted and the date, or whether the information is not applicable, including the reason that the information is not applicable.