**Section 202.210 Submitting a Petition for Arbitration**

a) A request for arbitration shall be contained in a petition jointly submitted to the Chief Clerk of the Commission by agreement of all parties to the complaint. The petition shall initiate a new docket.

b) A petition for arbitration shall include:

1) A statement that the arbitration is being requested under 83 Ill. Adm. Code 202;

2) A statement of the issues to be resolved in the arbitration;

3) A statement of the specific relief sought by each party;

4) A statement that the parties agree to be bound by the decision of the arbitrator;

5) A statement that the parties waive 83 Ill. Adm. Code 200 and the IAPA [5 ILCS 100] to the extent that either conflicts with the procedures followed in the proceeding;

6) The name, address, telephone number, and, if available, the facsimile number and e-mail address of a contact person for each party submitting the petition for arbitration; and

7) The name of the first, second, and third choice of arbitrator chosen by the parties from the list of arbitrators on the Commission's web site.

c) A petition for arbitration may include any additional documents that the parties believe are pertinent to the matter.