**Section 1650.1114 Filing a QILDRO or a Calculation Order with the System**

a) A QILDRO or a Calculation Order must be sent to the System's General Counsel's Office, each accompanied by the $50 non-refundable processing fee.

b) A QILDRO or a Calculation Order will be deemed received by the System on the date that a certified copy of the order accompanied by the processing fee and, if applicable, Consent to Issuance of QILDRO and/or Notice of Confidential Information Within Court Filing, is received in the System's General Counsel's Office.

c) Within 45 calendar days after receipt, the System will review the order and notify the member and each alternate payee by first class mail that it has received the order, and whether the order is a valid QILDRO or Calculation Order. If the System determines that the order is not valid, the notice will specify the reason or reasons.

d) A QILDRO or a Calculation Order that has been amended by the issuing court must be submitted in the same manner as the original order. A separate $50 non‑refundable processing fee is required for each new or amended order.

(Source: Amended at 39 Ill. Reg. 5259, effective March 20, 2015)