**Section 303.380 Reason for Separation**

Employees resigning from state employment must set forth their reason(s) for resignation in writing. The document effecting such resignation from state employment shall contain or have attached the reason for the separation. If an employee fails to provide written notice of resignation from state employment, documentation of such failure shall be attached to the document effecting such resignation from state employment.

(Source: Amended at 48 Ill. Reg. 9537, effective June 20, 2024)