**Section 1270.600 Hospital Basic Services Preservation − Need Assessment Criteria**

a) Narrative Description

The applicant shall provide:

1) An explanation describing how the proposed expenses are eligible expenses;

2) A full description of the proposed project, including supporting information for equipment replacement and facility renovation;

3) Documentation of the estimated total cost of the proposed project and itemization of all components of the project included in the estimated costs and sources of cost estimates; and

4) The projected completion date for the project, including allocation of time for all regulatory inspections, if required to confirm applicable code compliance.

b) Justification of Need for the Project

The applicant shall describe:

1) The conditions being upgraded. For equipment being replaced, include age, condition, repair and maintenance records, and/or regulatory citations. For facility projects, include statements of age and condition and any regulatory citations;

2) How the proposed project will contribute to the provision of health care for the community;

3) How the proposed project will improve the provision of health care by the applicant facility;

4) How the proposed project will improve the quality and provision of the basic services provided; and

5) Any additional relevant information.

c) Background of the Applicant

HFPB will consider the background of the applicant, including: the legal identity of the applicant, licensee, and building owner; community and patients served; and adverse actions.