**Section 750.1830 Course Approval**

Course approval by the Department is contingent upon compliance with the following requirements:

a) An approved Food Service Sanitation Manager Certification instructor shall teach the course.

b) An approved course syllabus shall be used. Each course shall meet the standards for content and length of training (see Section 750.1820). The syllabus shall delineate:

1) The textbook and other teaching materials used;

2) The methods and locations used for instruction;

3) The course content;

4) The topics and length of class meetings; and

5) The method used to determine students' participation and presence during the course sessions, for example, sign-up sheets or a roster.

c) Instructors shall submit one copy of the syllabus to the Department and receive approval prior to teaching a State-approved course. Any syllabus content revision shall be sent to the Department for approval.

(Source: Amended at 39 Ill. Reg. 5006, effective March 17, 2015)