**Section 582.150 Loan Repayment Award Monitoring**

a) Agreements will be monitored throughout the agreement period. Components in the monitoring process include, but are not limited to, the agreement; the health care professional's financial reports; the health care professional's or medical facility's progress reports; correspondence, e-mails and telephone calls concerning the agreement; and site visits.

b) The health care professional and medical facility shall cooperate with the Department's efforts to monitor and verify compliance with the agreement, including providing supporting documentation. The health care professional and medical facility shall retain all records relating to the agreement until after all final reports have been submitted to the Department and have been reviewed.

c) Health care professionals and medical facilities shall maintain the processes necessary to monitor their compliance, take appropriate action to meet the stated objectives, and notify the Department of any breaches of the agreement or of problems or concerns.

d) Health care professionals and medical facilities shall be subject to on-site visits by the Department during normal business hours. Health care professionals and medical facilities shall provide, upon request, copies of all documents concerning the expenditure of loan repayment funds.

e) The Department will relay any questions and concerns regarding management of loan repayment funds to the health care professional or medical facility in writing. The health care professional or medical facility will be requested to respond in writing addressing the concerns. If the Department's concerns are not satisfied, a financial review or audit will be conducted.

f) If the Department finds evidence of financial mismanagement, depending on the severity of the situation, the amount of money involved, and the recipient's ability to clarify the situation, the Department may hold the processing of vouchers until the issue is resolved, or terminate the agreement and take any appropriate or necessary action to recover loan repayment funds.

(Source: Amended at 47 Ill. Reg. 13300, effective August 29, 2023)