**Section 550.120 Reporting Requirements**

a) *The Department shall establish and maintain an information registry and reporting system for the purpose of data collection and needs assessment of head and spinal cord injured persons in this State.* (Section 2 of the Act)

b) Each hospital with an emergency department must report electronically the required information as specified by the Division of Emergency Medical Service. The Department shall provide access to internet-based data collection software for submission of required information.

c) All hospitals with emergency departments shall report information quarterly on each patient diagnosed as a head or spinal cord injured patient who is:

1) Admitted to the hospital as an in-patient admission, including observation admissions; patients that are admitted to the emergency department and die before in-patient admission; or

2) Transferred to another acute care hospital for definitive treatment of the head or spinal cord injury.

d) The required information to be reported, such as name, age, residence of the patient, and the corresponding ICD codes, can be found on the Department’s website at: https://dph.illinois.gov/topics-services/emergency-preparedness-response/ems/trauma-program/headspinal-cord-and-violent-injury-registry-hsvi.html

e) The reporting schedule is as follows:

|  |  |
| --- | --- |
| Patient Admission | Report Due Date |
| January – March | June 30 |
| April – June | September 30 |
| July – September | December 31 |
| October – December | March 31 |

(Source: Amended at 46 Ill. Reg. 15700, effective August 30, 2022)