**Section 350.230 Information to Be Made Available to the Public by the Licensee**

a) *Every facility shall conspicuously post or display in an area of its offices accessible to residents, employees, and visitors the following:*

1) *Its current license;*

2) A *description, provided by the Department, of complaint procedures established under* the *Act and the name, address, and telephone number of a person authorized by the Department to receive complaints;*

3) *A copy of any order pertaining to the facility issued by the Department or a court; and*

4) *A list of the material available for public inspection under Section 3-210* of the Act*.* (Section 3-209 of the Act)

b) *A facility shall retain the following for public inspection:*

1) *A complete copy of every inspection report of the facility received from the Department during the past* 5 *years;*

2) *A copy of every order pertaining to the facility issued by the Department or a court during the past* 5 *years;*

3) *A description of the services provided by the facility and the rates charged for those services and items for which a resident may be separately charged;*

4) *A copy of the statement of ownership required by Section 3-207* of the Act*;*

5) *A record of personnel employed or retained by the facility who are licensed, certified or registered by the Department of Financial and Professional Regulation;*

6) *A complete copy of the most recent inspection report of the facility received from the Department; and*

7) *A copy of the current Consumer Choice Information Report required by Section 2-214* of the Act. (Section 3-210 of the Act)

(Source: Amended at 46 Ill. Reg. 10519, effective June 2, 2022)