**Section 735.410 Enrollment**

A public agency may enroll in the E-Pay Program on documents prescribed by the Treasurer and its vendors. Electronic signatures are permitted when electronically submitting any documents, E-Pay agreements, or master services agreements.

a) The enrollment form shall require public agencies to provide the following information for the public agency and may require this information for any custodians that are not the public agency itself:

1) names;

2) tax identification numbers;

3) mailing and physical street addresses;

4) email addresses;

5) phone numbers;

6) name and title of the person who will be the principal;

7) processing and technical requirements to be used;

8) settlement banks; and

9) any additional information needed to assist in clarifying when the enrollment form is unclear or insufficient.

b) Public agencies shall sign a master services agreement in which they agree to the fees and the terms and conditions of the processor.

c) Public agencies shall sign an E-Pay agreement in which they agree to the terms and conditions of the Treasurer.