**Section 1452.190 Unprofessional Conduct**

"Dishonorable, unethical or unprofessional conduct" as used in Section 65(a)(9) of the Act includes but is not limited to:

a) Failing to satisfy a material term of a consent to administrative supervision order or consent order;

b) Altering, modifying or otherwise changing a completed appraisal report submitted by an independent appraiser;

c) Failure to retain records described in Section 1452.90;

d) Operating without an approved designated controlling person;

e) Operating without an approved Temporary Certificate of Authority, when required;

f) Engaging appraisal practice services from any licensed or certified Illinois appraiser who is not in good standing with the Division without utilizing a process of verifying the status of the appraiser by contacting the Department or utilizing the National Registry of the Appraisal Subcommittee;

g) Failing to provide a written, definitive payment policy as outlined in Section 1452.100;

h) Requesting or requiring an appraiser to transmit an unsigned assignment result;

i) Deliberately interfering with a licensed Illinois appraiser's ability to comply with USPAP;

j) Failing to deliver all information that supports a change in property value to a licensed Illinois appraiser without good cause;

k) Failing to register within 180 calendar days after adoption of this Part and/or continuing to act as an appraisal management company while not lawfully registered;

l) Misrepresenting client guidelines or assignment criteria as a requirement of federal or state statute without proper citation to the statute or regulation.

m) Restricting the engagement of an Illinois licensed appraiser for an appraisal assignment solely on the licensee's level of licensure except as required or prohibited by the Real Estate Appraiser Licensing Act of 2002 [225 ILCS 458].