**Section 1450.1150 Continuing Education Instructor License Renewal and Restoration**

a) CE instructor licenses shall expire on June 30 of each odd-numbered year.

b) Licensed CE instructors shall be responsible for submitting:

1) A renewal application in a format provided by the Division;

2) The required fee set forth in Section 1450.130; and

3) One of the following:

A) Certification of having taught at least 1 elective CE course during the current term of licensure; or

B) Successful completion, during the current term of licensure, of the 6-hour instructor training and development course set forth in Section 1450.1145(a).

c) Failure to receive a renewal notice or failure to pay the renewal fee shall not constitute valid grounds for failing to renew a license.

d) Teaching CE elective courses on an expired license shall constitute unlicensed practice and may be grounds for discipline or non-disciplinary action.

e) Restoration

1) A CE instructor with an expired license may renew the license without paying any lapsed renewal fees provided that the CE license expired while the instructor was:

A) On active duty with the United States Army, United States Navy, United States Marine Corps, United States Air Force, United States Coast Guard or State Militia called into the service or training for the United States;

B) Engaged in training or education under the supervision of the United States prior to induction into military service; or

C) Serving as the Director or as an employee of the Department.

2) A CE instructor renewing a license as set forth in this subsection (e) may renew the license within a period of 2 years following the termination of service and is not required to reapply or complete any examination or instructor training to renew.

f) Except as set forth in this Section, any CE instructor whose license is expired for more than 2 years shall meet the new applicant requirements set forth in Section 1450.1145.

(Source: Amended at 45 Ill. Reg. 2851, effective February 23, 2021)