**Section 1445.70 Renewal**

a) Every Community Association Manager license issued under the Act shall expire August 31 of odd-numbered years. The holder of a license may renew that license during the 90 days preceding the expiration date by completing the renewal form, paying the required fee, completing all required continuing education, and meeting any other requirements established for renewal.

b) Every Community Association Management firm license issued under the Act shall expire August 31 of odd-numbered years. Licenses first issued in 2023 shall expire August 31, 2025. The holder of a license may renew that license during the 90 days preceding the expiration date by completing the renewal form, paying the required fee, and meeting any other requirements established for renewal.

c) It is the responsibility of each licensee to notify the Division of any change of address of record within 14 days after such change through the Department’s website or in a manner prescribed by the Department. Failure to receive a renewal form from the Division shall not constitute an excuse for failure to pay the renewal fee or to renew the license. Practice on a non-renewed license shall be considered unlicensed practice and shall be subject to the disciplinary provisions of the Act.

(Source: Amended at 47 Ill. Reg. 8409, effective June 2, 2023)