**Section 1249.110 Application for Partial Exempt Status**

Applicants for partial exemption from licensure as a cemetery authority shall submit, prior to January 1, 2013:

a) The applicable fee in Section 10-55 of the Act.

b) A completed application, on forms provided by the Division and signed by the applicant, on which all questions have been answered, including:

1) The cemetery's name, street and city address, and telephone number. If a cemetery does not have a telephone on the property, the cemetery authority shall provide the number of the telephone located at another office of the cemetery authority or the cemetery must designate a phone number, for contact purposes, of someone who has authority over cemetery operations. If the cemetery authority does not receive mail at the street and city address of the cemetery, the cemetery authority shall provide an additional address where mail is or can be received;

2) The cemetery owner's name, home address, and home telephone number or, if the applicant is a corporation, limited liability company, partnership, or other entity permitted by law, then the name and contact information for each principal, owner, member, officer, and shareholder holding 25% or more of corporate stock or other ownership interest;

3) Whether the cemetery qualifies under a partial exemption, as defined in Section 5-20(b) of the Act, as a public or religious cemetery or a cemetery authority that has engaged in 25 or fewer interments, inurnments or entombments of human remains for each of the preceding 2 calendar years. A religious society or association includes a not-for-profit entity formed for a religious purpose;

4) The number of interments, inurnments and entombments at the cemetery for each of the two preceding calendar years; and

5) Any other information that the Division requests.