**Section 1230.130 Required Records**

An examiner shall, in the case of every examination administered by him/her, maintain a record for at least 5 years that shall contain at least the following:

a) All material upon which he/she conducted the pre-test interview.

b) The questions asked of the subject at the pre-test interview and his/her answers.

c) The examination questions, as formulated at the pre-test interview, and the subject's answers.

d) The exact questions asked of the subject at any time during the examination and the subject's answers thereto.

e) All recordings of the polygraph instrument made during the tests adequately identified as to the order in which the recordings were obtained, the point at which every question was asked and the answer thereto, the identification of each question and any notations indicating changes of the subject's behavior and environmental influence that might affect the polygraph's recordings.

f) All written consents and acknowledgments of the subject as required by this Part.

g) A copy of all examination reports prepared by an examiner.

(Source: Amended at 29 Ill. Reg. 16416, effective October 13, 2005)