**Section 1175.1210 Credit Hours**

a) With the exception of program hours earned under subsection (e), an approved CE program hour shall include at a minimum 50 minutes of actual class time, exclusive of time devoted by participants to pre-class or post-class preparation.

b) Participants completing courses at a university or college shall receive 15 CE credit hours for each semester hour or 10 CE hours for each quarter hour of school credit awarded.

c) A licensee who serves as an instructor, speaker or discussion leader of an approved course shall be allowed CE credit for actual presentation time. For preparation time, 1 hour of credit will be awarded for each 2 hours of actual presentation time. Preparation time for repetitious presentations shall not receive credit. No more than 10 hours can be earned under this subsection (c) during any renewal period.

d) Credit shall be awarded for successful completion of courses taken pursuant to CE requirements in another state. Credit hours shall be awarded as stated in subsections (a), (b) and (c).

e) Renewal applicants may earn a maximum of 50% of the total hours required for each renewal through completion of individual study courses (see Section 1175.1200(c)(6)).

f) CE Earned in Other States. If a licensee has earned CE hours in another state or territory for which he/she will be claiming credit toward full compliance in Illinois, the applicant shall submit an out of state CE approval form along with a $10 processing fee within 90 days after completion of the course. The Division shall review and recommend approval or disapproval of this program using the criteria set forth in this subsection (f).

g) Credit shall only be recognized for courses that provide education and training in topics within the licensee's scope of practice of his/her profession, in sanitary standards, in business practices, or in teaching if applicable, except as provided in Section 1175.1220.

(Source: Amended at 42 Ill. Reg. 15159, effective August 10, 2018)