**Section 1848.12 Motions**

a) Except for oral motions made in proceedings on the record, or where the hearing officer otherwise directs, each motion shall:

1) Be in writing;

2) State whether the movant wishes to argue the motion orally;

3) Contain a concise statement of supporting grounds; and

4) Be accompanied by a proposed order for entry by the hearing officer.

b) Unless the hearing officer orders otherwise, any party to a proceeding in which a motion is filed under subsection (a) shall have fifteen (15) days from service of the motion to file a statement in response.

c) Failure to make a timely motion or to file a statement in response may be construed as a waiver of objection.

d) The hearing officer shall rule on all motions as expeditiously as possible.