**Section 115.610 Conflicts of interest**

In order to avoid conflicts of interest or the appearance of conflicts of interest, the provider agency shall:

a) For host families of the traditional care model, observe and include in the contract of host family caregivers policies including, but not limited to, those identified in subsection (b).

b) For host families of the shared living model, inform and ensure that host family caregivers are knowledgeable regarding policies including, but not limited to, the following:

1) A host family relative may not provide agency administrative direction and/or monitoring oversight of the host family;

2) A host family member may not serve in a supervisory or administrative position within the provider agency's host family program;

3) Employees of provider agencies and members of host families may not serve as guardians or representative payees of individuals for whom they have direct care or supervisory responsibilities;

4) No provider agency administrator, Board of Directors member, or officer shall serve as a host family member for the provider agency with which he or she is affiliated; and

5) No person employed by or contracting with the provider agency as a host family member shall enter into any independent financial relationship or transaction with the agency or individuals served, including, but not limited to, rental or lease arrangements, personal cash loans, or property transactions (including sale, trade or transfer).

(Source: Added at 27 Ill. Reg. 5376, effective March 17, 2003)