**Section 115.230 Person-Centered Planning**

a) CILA agencies licensed to provide CILA services shall comply with Person-Centered Planning requirements as outlined in 42 CFR 441.301(c)(1) through (c)(3) and in 59 Ill. Adm. Code 120.

b) CILA agencies licensed to provide CILA services shall comprehensively address the needs of individuals through the development of an Implementation Strategy for each individual as it relates to their Personal Plan.

1) Within 20 calendar days of the provider's dated signature on the Personal Plan, an Implementation Strategy using Form IL462-4470 provided by the Division, shall be developed that:

A) Is based on the Personal Plan developed by the ISC agency and assessment results;

B) Includes the participation of the individual and guardian and the ISC as necessary;

C) Reflects the individual's and guardian's agreement as indicated by a signature on the Implementation Strategy;

D) Addresses outcomes identified in the Personal Plan that the CILA agency agreed to support; and

E) Identifies services and supports to be provided by the CILA agency that agreed to support the individual to attain skills or achieve outcomes identified in the Personal Plan.

2) The individual and guardian shall be given a copy of the Implementation Strategy and subsequent updates.

3) The Implementation Strategy and subsequent updates shall become a part of the individual's record.

4) At least monthly, the QIDP shall review the Implementation Strategy and shall document in the individual's record whether:

A) Services are being implemented as identified in the Implementation Strategy;

B) Services identified in the Implementation Strategy continue to meet the individual's needs or require modification or change to better meet the individual's needs;

C) Outcomes are being supported as specified in the Personal Plan and Implementation Strategy; and

D) Progress is being made toward outcomes as identified in the Personal Plan and Implementation Strategy. If there is no progress made, CILA agencies must document barriers and/or reasons why progress was not made.

5) The QIDP shall sign and date the monthly record.

6) Updates shall be made to the Implementation Strategy as the Personal Plan is modified, or more often if warranted by a change in functional status or at the request of the individual or guardian. CILA agencies must provide the individual, guardian, and ISC with updated copies of the Implementation Strategy.

7) All services specified in the Implementation Strategy, whether provided by an employee of the licensed CILA agency, consultants, volunteers, or sub-contractors, shall be provided by or under the supervision of a QIDP, as appropriate, based on the individual's primary disability.

8) The CILA agency must ensure that current copies (digital or paper) of individuals' Personal Plans and Implementation Strategies are kept at the individuals' residences. The CILA agency must also ensure that DSPs (including employees, contractual persons, volunteers and host family members) are knowledgeable about the individuals' Personal Plans and Implementation Strategies, are trained in their implementation, and maintain records regarding the individuals' progress toward the outcomes identified in the Personal Plans and Implementation Strategies.

9) The Provider Support Team, with concurrence by the ISC agency, shall be responsible for determining an individual's ability to transition from continuous supervision or support to an intermittent level of supervision or support.

A) If a determination is made that the individual is appropriate for a less restrictive environment, documentation shall be included in the individual's Personal Plan identifying time frames for transition. The Implementation Strategy shall be modified in accordance with the Personal Plan changes. The QIDP shall be responsible for monitoring the individual's transition and for documenting the individual's progress toward intermittent supervision and supports.

B) If a determination is made that an individual with a developmental disability is appropriate for intermittent supervision and supports, the ISC agency in conjunction with the CILA agency must submit a completed CILA rate determination packet to the Department for development of a rate to support the intermittent supervision and supports.

10) An individual who requires continuous supervision or support, as indicated by the Personal Plan and Implementation Strategy, may stay alone or access the community independently under specific circumstances.

A) The provider support team must assess whether the individual has the ability and desire to stay alone safely for brief periods of time, or access specified locations in the community independently, or with supervision and support other than that provided by CILA agency employees. This should occur only as part of the individual’s needs and preferences and not to accommodate staffing concerns or convenience.

B) The Implementation Strategy must state the periods of time and restrictions on activities when at home, and locations and time frames for accessing the community.

C) The CILA agency must document the results of the assessment regarding the individual's skills necessary to ensure their safety, and this must be part of the individual's record. The CILA provider shall also provide the assessment results to the ISC responsible for updating the Personal Plan.

(Source: Amended at 47 Ill. Reg. 8485, effective May 31, 2023)