**Section 2865.60 Procedures for Approval as a Certified Union**

a) Any union local may seek approval under Section 2865.55 by requesting from the local office of the Adjudication Section of Field Operations a Union Registration and Placement Questionnaire (Ben-629) that requests the information necessary to insure compliance with the requirements on placement services in Section 2865.55. The form shall be completed and returned to:

Field Operations, Adjudication Section

Illinois Department of Employment Security

33 South State Street, 9th Floor Mezzanine

Chicago, Illinois 60603

b) If a union local is disapproved, written notice for the reasons for the disapproval shall be provided to the union local. All inquiries for supplementary information, explanations or assistance shall be directed to the Adjudication Section of Field Operations that shall:

1) Explain the basis for disapproval; and

2) Advise the union local regarding any adjustments in record keeping and activities that may be necessary to meet the standards for approval under Section 2865.55(a).

c) If a union local is approved, it shall be advised in writing and added to the listing set forth in Section 2865.50(b).

d) Since disapproval of a union local under subsection (b) does not adversely affect its rights under the Act, there is no right of administrative review within the Department under the Act. However, if an individual claimant is denied benefits under Section 500 of the Act, the individual, in his or her appeal under Section 800 of the Act may raise the wrongful disapproval of his or her union local as an issue in an appeal.

(Source: Amended at 43 Ill. Reg. 6522, effective May 14, 2019)