**Section 2665.90 Reporting and Recordkeeping Requirements**

The Interim Final Rule for the Welfare-to-Work Block Grant Program, issued by USDOL, provides in Section 645.240 for a reporting procedure in which there is shared responsibility at the federal and State levels. States will report financial information directly to USDOL for the WtW programs. Participant information shall be reported to DHS, which will submit this information, along with other TANF data, to HHS. To support federal reporting requirements, Welfare-to-Work Administrative Agencies must collect information from WtW participants and report this information on a monthly basis into the Department's Management Information System. Information to be collected shall include:

a) basic identifying information;

b) demographic characteristics;

c) educational status;

d) barriers to employment;

e) work history;

f) labor force status;

g) status information regarding receipt of TANF benefits;

h) support service needs;

i) participation in WtW activities; and

j) grant expenditures.