**Section 320.820 Enrollment**

a) A *business that is authorized to transact business in the State of Illinois on or* before *March 23, 2021 shall submit an* enrollment form notifying the Department that the business is subject to Section 11 of the Act. A business that becomes authorized to transact business in the State of Illinois on or after March 24, 2021 shall submit an enrollment form notifying the Department that the business is subject to Section 11 of the Act by January 1 of the calendar year immediately following the year in which the business becomes authorized to conduct business in the State of Illinois. The enrollment form must include designated contact information for the business.

b) An enrollment form must be submitted via the Department's web-based submission portal found on its web site at https://www2.illinois.gov/idol/Pages/default.aspx.

c) If the Department determines that a business that is not subject to the Act has submitted an enrollment form, the Department shall notify the business in writing that the business is not required to obtain an Equal Pay Registration Certificate.

(Source: Added at 47 Ill. Reg. 155, effective December 22, 2022)