**Section 2402.50 Form of Documents**

a) Documents shall clearly show the file Hearing Number and the title of the proceedings in connection with which they are filed.

b) Except as otherwise provided, 2 copies of all documents including notices, motions, and petitions, shall be filed with the Department.

c) Documents shall be typewritten or reproduced from typewritten copy on letter or legal size white paper.

d) One copy of each document filed shall be signed by the party or by his authorized representative or attorney.