**Section 105.50 Determination of Household Eligibility**

a) LAAs will accept applications for assistance once the LAA is allocated sufficient funds to grant assistance and until grant funds are exhausted.

b) Eligibility requirements for Section 105.10 are for a 30-day period immediately preceding the application, to include the date of application, based on an amount equal to 150% of the OMB Poverty Income Guidelines or 60% of the State median income for the current State fiscal year as established by HHS per most recent census data. To receive assistance, the customer of record must be a member of the applicant's household. A household member may apply on behalf of the customer of record.

c) Application Requirements

An application for assistance is complete when it contains:

1) a copy of water and/or wastewater bills or landlord statement that water and/or wastewater payments are included in the rent;

2) proof of income for any household member age 18 or older;

3) head of household information; and

4) household income information.

d) Verification of Rental Expenses

Rental expenses may be verified by documentation in the form of:

1) lease/rental agreements;

2) current rent receipts; or

3) verification letters from the applicant's landlord or authorized property manager.