**Section 1000.140 Conveyance Inspection**

a) Acceptance Inspections

All new conveyance installations shall be inspected and, based upon a passed acceptance inspection, the owner of the conveyance shall then register the conveyance with OSFM. Only a registered conveyance will thereafter receive a Certificate of Operation from OSFM or the Local Administrator*.* All new conveyance installations shall be performed by a licensed elevator contractor. A licensed elevator inspector *must*, subsequent to installation*, certify compliance with the applicable Sections of the Act* and this Part*.*  [225 ILCS 312/95(a)]

b) Periodic Inspections and Tests

1) *It shall be the responsibility of the owner of all new and existing conveyances located in any building or structure to have the conveyance inspected* annually. [225 ILCS 312/120(a)] It shall be the responsibility of the owner to ensure that the inspections and tests are performed at the prescribed intervals.

2) All inspections and tests shall be conducted in accordance with the State code listed in Section 1000.60 that applies to the conveyance being inspected.

3) Upon completion of the *inspection, the licensed elevator inspector must supply the property owner with a* copy of the *written inspection report describing any and all violations* and the licensed elevator inspector and property owner shall keep records for review by OSFM or the Local Administrator*.* [225 ILCS 312/120(a)]

4) All property owners and licensed elevator inspection companies shall maintain elevator inspection reports and elevator testing results for 10 years.

5) *Property owners shall have 30 days from the date of the published inspection report to be in full compliance by correcting any violations*. [225 ILCS 312/120(a)]Upgrades to existing conveyances shall comply with the time limits provided in Section1000.60(d). The licensed inspector will review the actions taken by the property owner and, if the corrections are adequate, will issue a follow-up inspection report indicating adequate remediation of the violations.

6) OSFM or the Local Administrator *may extend the compliance dates for good cause, provided that* the *violations are minor and pose no threat to public safety.* [225 ILCS 312/120(a)]

7) All tests and inspections shall be performed by individuals licensed to perform that work or inspections on that particular type of conveyance.

c) Inspections by OSFM

OSFM may conduct random on-site inspections and tests on existing installations using its own personnel or third party licensed inspectors under contract with OSFM.

d) Temporary Operation Inspections

A licensed elevator inspector may inspect an elevator for the purpose of assessing the readiness of the conveyance for the purpose of temporary operation, but only for construction or demolition purposes such as providing transportation for construction personnel, tools and material, in accordance with ASME A17.1, Section 5.10.

e) Conflict of Interest

1) No individual licensed as both an elevator mechanic (regular or limited) and elevator inspector may inspect his/her own work, the work of his/her company, or the work of a company affiliated with his/her company.

2) The Board may grant exceptions for governmental, academic, and other institutions that maintain their own personnel licensed as elevator inspectors and as elevator mechanics to allow those personnel to inspect conveyances owned or leased by the institutions as long as the personnel are not inspecting their own work.

3) In the event that there are insufficient independent licensed inspectors available, the Board may grant exceptions and allow Category 1 Hydraulic Pressure Tests (see ASME A17.1) of elevators to be witnessed by a licensed inspector employed by a licensed contractor, provided that a separate licensed mechanic performs the tests.

(Source: Amended at 48 Ill. Reg. 825, effective December 28, 2023)