**Section 360.520 Effective Date of, Payment under, and Service of an Order to Pay**

a) Effective Date. Unless otherwise provided, civil penalties are due and payable 60 days after the order is served on the respondent.

b) If the respondent both requests a hearing before the Secretary and serves an answer, civil penalties are due and payable 60 days from the date of the Secretary's determination or after the respondent's default unless the Secretary's determination provides for a different period of payment or the civil penalty is rescinded.

c) Civil penalties assessed pursuant to an order to pay issued upon consent are due and payable within the time specified in the order.

d) Payment. All penalties collected under this Subpart shall be paid by certified check, money order, or other method of payment determined by the Division and be made payable to the Division.

e) Service. Service of a civil money penalty shall be made upon each respondent by hand delivery or by certified mail, return receipt requested. Delivery to the United States Postal Service shall be presumed to constitute delivery to the respondent.

(Source: Amended at 46 Ill. Reg. 17955, effective October 27, 2022)