**Section 200.277 Release of Records**

a) The Secretary, in their sole discretion, may charge the following fees for any record search or copying performed by the Secretary:

1) Reproduction costs incurred in making copies of documents, including photocopies or converting physical documents into electronic or digital format, shall be reimbursed at $0.25 per page.

2) All other costs incurred in searching for and transporting data pursuant to a request for records shall be reimbursed at actual costs.

b) The Secretary may require a requester to remit payment prior to providing the requested record.

(Source: Added at 47 Ill. Reg. 784, effective January 5, 2023)