**Section 160.55 Permanent File**

Each licensee shall maintain a permanent file which includes the following:

a) A copy of all correspondence sent to or received from the Department within the past 24 months.

b) A copy of the last two examination exception reports and any related correspondence.

c) A copy of the Sales Finance Agency Act, a copy of this Part, the Motor Vehicle Retail Installment Sales Act and the Retail Installment Sales Act.

d) A list of Business Source and Affiliates as prescribed in Section 160.200 of this Part.

(Source: Added at 22 Ill. Reg. 13699, effective July 6, 1998)