**Section 875.204 Required Content of Applications for White Goods Collection Grants**

a) WGC grants will not be awarded unless complete applications are filed in accordance with requirements of this Section.

b) *Applications for WGC* grants *shall be submitted to the agency and must provide a description of:*

1) *The area to be served by the program;*

2) *The white goods intended to be included in the program;*

3) *The methods intended to be used for collecting and receiving materials;*

4) *The property, buildings, equipment, and personnel included in the program;*

5) *The Public Education Systems to be used as part of the program;*

6) *The safety and security systems that will be used;*

7) *The intended processing methods for each white goods type;*

8) *The intended designation for final material handling location; and*

9) *Any staging sites used to handle collected materials, the activities to be performed at such sites and the procedures for assuring removal of collected materials from such sites.* (Section 22.28(d) of the Act.)

c) Cost justification for the amount requested, including a budget for the expenses to be incurred, must be submitted to the Agency. The budget shall include:

1) Demonstration of source of funds for the local portions of the project.

2) Costs shall be itemized as follows:

A) Equipment;

B) Personal services;

C) Fringe benefits;

D) Supplies;

E) Contractual support;

F) Travel; and

G) Other costs.