**Section 871.402 Project Changes**

a) Prior approval by the Agency is required for project changes that may:

1) Alter the scope of the project by changing the methodologies or personnel to be used, as agreed to at the time of the grant award;

2) Extend any contractual or grant completion date for the project; subject to the provisions required by Section 870.207(e); or

3) Re-allocate budget amounts by category through line-item revisions, provided that the total grant amount does not change.

b) The grantee shall notify the Agency of project changes pursuant to subsection (a) above in writing 30 days prior to the effective date of all proposed project changes. Failure on the part of the grantee to give timely notice of proposed project changes pursuant to subsection (a) of this Section may, in accordance with Section 871.201 of this Part, result in:

1) Disallowance of costs incurred that are attributable to the change; or

2) Termination of the grant.

c) The Agency shall disapprove proposed project changes by written notice to the grantee within 30 days after receipt of a written notice from the grantee of a proposed change pursuant to subsection (a) of this Section. If the Agency fails to notify the grantee within 30 days after receipt of project changes pursuant to subsection (a) of this Section, these changes shall be deemed to be approved. Neither approval nor failure to disapprove a project change shall commit or obligate the State of Illinois or the Agency to any increase in the amount of the grant or payments thereunder and nothing herein shall operate to increase the amount of the grant. The total cost for all changes allowable under this provision shall not exceed one-half of one percent of the total grant offer.

d) In addition to the notification of project changes pursuant to subsections (a) through (c) of this Section, a copy of any prime contract or modification thereof and of revisions to specifications must be submitted to the Agency for approval within one week of execution; however, neither approval nor disapproval of any prime contract or modification thereof or revisions to specifications shall commit or obligate the State of Illinois or the Agency to any increase in the amount of the grant or payments thereunder.

e) The Agency will approve project changes if the grantee can make a showing that:

1) Amendments to State statutes affect the project cost;

2) A project element was inadvertently omitted; or

3) An approved project element was found to be unnecessary.

(Source: Amended at 19 Ill. Reg. 11871, effective August 3, 1995)