**Section 870.308 Grant Payment Schedule**

a) Request for partial or final payment shall be sent to the Agency and shall demonstrate the performance of work in accordance with the terms of the grant agreement. Requests shall be made according to the grant payment schedule. In addition, grantees shall submit grantee progress reports, on forms prescribed and provided by the Agency, in accordance with the grant agreement.

b) With the exception of indirect costs (as defined in 35 Ill. Adm. Code 871.Appendix B), all grant costs must be directly identified as grant related. To be directly identifiable and eligible for grant reimbursement, expenses must be documentable and traceable to the grant. Accurate documentation, on forms prescribed and provided by the Agency, must be provided by the grantee in accordance with the schedule for payment in the grant agreement for all grant expenses. If accurate documentation for all grant expenses cannot be provided by the grantee, reimbursement shall not be made.

c) The grantee shall be paid the State share of allowable costs incurred within the scope of an approved project not to exceed the total grant, subject to the limitations of the conditions of the grant. Such payments must be in accordance with the payment schedule and the grant amount set forth in the grant agreement.

1) Request for Payment

The grantee shall submit requests for payment and progress reports to the Agency for allowable costs incurred in accordance with the payment schedule set forth in the grant agreement. The grantee shall include an accounting of all eligible grant expenses to the Agency with the requests for payment. Subject to the availability of appropriated funding, the Agency shall cause payment to be disbursed to the grantee upon receipt of accurate documentation with the request for payment. Such funds shall be disbursed so that the total amount of State payments made to the grantee for the project is equal to the State share of the actual or estimated allowable project costs incurred to date, as certified by the grantee in its most recent request for payment.

2) Adjustment

At any time or times prior to final payment under the grant, the Agency may cause any request(s) for payment to be reviewed or audited by the Agency. Each subsequent payment shall be subject to reduction for amounts included in the related request for payment which are found, on the basis of such review or audit, not to constitute allowable costs. Any payment will be reduced for overpayments or increased for underpayments on preceding requests for payment.

3) Refunds, rebates, credits, etc.

The State share of any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the grantee with respect to the project, to the extent that they are properly allocable costs for which the grantee has been paid under a grant, must be paid to the State of Illinois Solid Waste Management Fund. Reasonable expenses incurred by the grantee for the purposes of securing such funds, rebates, credits, or other amounts shall be allowable costs under the grant.

4) Schedule of payment

Payments for eligible grant expenses will be paid by the Agency in accordance with the payment schedule set forth in the grant agreement subject to appropriation of funds by the Illinois General Assembly. Failure to submit requests for payment and progress reports in accordance with the schedule in the grant agreement may subject the grantee to the noncompliance provisions in Section 870.309 of this Part.

(Source: Amended at 19 Ill. Reg. 11861, effective August 3, 1995)