**Section 681.510 Agency Determination**

a) Upon receipt of a complete application, the Agency shall review the application and determine whether the applicant has made an adequate demonstration pursuant to the standards of issuance specified in Section 681.500 of this Part.

b) The Agency shall deny incomplete applications.

c) Hands-on Experience. Hands-on credit shall be awarded for each hour of work or experience at a community water supply on coagulation, lime softening, ultraviolet disinfection, membrane filtration, sedimentation, filtration, aeration and filtration, ion exchange, chemical feeding, calculation of dosages, pumpage, storage and distribution.

d) Educational Credit. The Agency shall grant appropriate credit according to the following guidelines:

1) College-credit educational endeavors. The Agency shall grant 60 hours of appropriate credit for each college credit hour earned in the following coursework:

A) chemistry;

B) geology;

C) biology;

D) physics;

E) engineering;

F) mathematics; or

G) drinking water treatment or distribution.

2) Non-college-credit educational endeavors

A) Environmental Resource Training Center. For each completed drinking water treatment course offered by the Environmental Resource Training Center, the Agency shall grant 180 hours of appropriate credit.

B) Other Drinking Water Course Work

i) The Agency shall grant 1 hour of appropriate credit for each hour of attendance at an Agency approved drinking water treatment course, seminar, workshop or other training.

ii) The maximum credit the Agency may grant to a drinking water course, seminar, workshop or other training is 180 hours per course.

iii) Any training used for educational credit under this subsection (d)(2)(B) shall not be used for certificate renewal pursuant to Section 681.815.

iv) The Agency may approve a drinking water course before or after it has been completed.

e) When the Agency determines an applicant has met the requirements of the Law and Section 681.500 of this Part, the Agency shall award a Certificate of Competency to the applicant for the class of certification specified in the application.

f) The Agency shall notify the applicant in writing of the Agency's decision within 45 days after the receipt of the complete application.

(Source: Amended at 41 Ill. Reg. 14182, effective November 13, 2017)