**Section 663.160 Application Process**

a) In order to receive a loan under this Part, loan applicants must apply with the Agency using the loan application process outlined in Subpart C. The process requires that:

1) the loan applicant submit a Funding Nomination Form pursuant to Section 663.310;

2) the loan applicant submit a Project Plan pursuant to Section 663.320;

3) the Agency conducts a State environmental review of the Project under Section 663.330;

4) the Agency place the Project on the Project Priority List pursuant to Section 663.340; and

5) the loan applicant submit the following information:

A) a loan application as required by Section 663.350(a);

B) contracts for personal or professional services, as required by Section 663.350(b);

C) pre-bidding plans and specifications with certification form, as required by Section 663.350(c); and

D) bidding evaluation and certification forms, as required by Section 663.350(d).

b) Loan applicants shall not execute a notice to proceed authorizing the initiation of construction until the loan agreement has been fully secured and executed.