**Section 168.320 Contested Case Record**

The record in a contested case shall include:

a) All pleadings (including all notices and responses thereto), motions, and rulings;

b) The hearing record;

c) Evidence received;

d) A statement of matters officially noticed pursuant to Section 168.280;

e) Offers of proof, objections and rulings thereon;

f) Proposed findings and exceptions;

g) Any decision, opinion or report by the Hearing Officer;

h) All staff memoranda or data submitted to the Hearing Officer or members of the Agency in connection with their consideration of the case;

i) Any stipulations, settlement agreements, or consent orders entered into by any of the parties prior to the hearing;

j) Any communication prohibited by Section 10-60 of the APA but such communications shall not form the basis for any finding of fact;

k) Proposed finding of fact and conclusion of law; and

l) Proposal for decision.