**Section 101.APPENDIX E Affidavit or Certificate of Service**

**Section 101.ILLUSTRATION B Service by Attorney**

CERTIFICATE OF SERVICE

I, the undersigned, certify that I have served on the date of \_\_\_\_\_\_\_\_\_\_\_\_ the attached [describe document served] upon the following persons by [describe method of service, e.g., depositing the document in a U.S. Postal Service mailbox or delivering the document to a third-party commercial carrier], by the time of \_\_\_\_\_\_\_\_\_\_\_\_, with proper postage or delivery charges prepaid:

[list persons served and the respective addresses at which they were served]

[signature]

[date]

(Source: Amended at 39 Ill. Reg. 12848, effective \_\_\_\_\_\_\_\_\_\_)