**Section 101.1070 Consenting to Receipt of E-Mail Service**

a) In any proceeding, a person consents to e-mail service of documents in lieu of receiving paper documents by:

1) Filing a "Consent to Receipt of E-Mail Service" (see sample form of consent in Appendix I);

2) Providing the hearing officer, during a hearing or conference, with an e-mail address that is designated for receiving service;

3) Filing an attorney's appearance; or

4) Appearing on a notice list or service list and providing the Clerk's Office with an e-mail address that is designated for receiving service.

b) Any person who consents to email service under subsection (a) must designate a primary e-mail address for receiving service and may designate up to 2 secondary e-mail addresses for receiving service.

c) At any time during a proceeding, consent to e-mail service may be provided under subsection (a). To accept e-mail service, it is not necessary to obtain a State of Illinois digital signature certificate.

d) A person's consent to receiving e-mail service may be revoked by that person at any time during the proceeding upon the person's filing of a notice of the revocation with the Clerk's Office. However, an attorney who filed an appearance must not revoke consent unless the appearance is withdrawn.

e) Upon a change in any primary or secondary e-mail address of a recipient of e-mail service, the recipient must file a notice of the e-mail address change with the Clerk's Office for each pending proceeding in which the person has consented to e-mail service.

(Source: Amended at 43 Ill. Reg. 9674, effective August 22, 2019)